

PROGRAM REVIEW STATUS REPORT

PROGRAM: Liberal Arts

Date of update: February 14, 2011

Update provided by: Kristi Arford

IMPROVEMENT ACTIVITIES AND RESOURCE REQUESTS		STATUS OF ACTIVITIES AND REQUESTS	
DATE RECORDED	ACTIVITY OR RESOURCE REQUEST	DATE OF STATUS REPORT	STATUS
May 2006	<p>Mission/Identity/Definition of Liberal Arts and its relationship to the Liberal Arts Options</p> <ol style="list-style-type: none"> 1. Conduct focus groups with program students to further refine the findings of this year's survey. 2. Form a small committee to consider the relationship of the program to the Options, the definition of Liberal Arts courses, and then sharpen the mission statement. 	February 2009	<ol style="list-style-type: none"> 1. Not accomplished. Mission statement revised Spring 2007. Identity and Definition – ongoing.
May 2006	<p>Enrollment decline in general and among minority students in particular/not enough student outreach</p> <ol style="list-style-type: none"> 1. More aggressive promotion through development of program brochures and other materials, attendance at career fairs, sponsoring events, and display case 2. Draw on research conducted by Jorge Santiago to tailor promotional, advising, and teaching and learning efforts to Hispanic students to improve retention 3. Work with Liberal Arts faculty in Lawrence to establish a stronger presence for the program there 4. Work more closely with Developmental faculty to assure students transition successfully to credit courses 	<p>February 2009</p> <p>April 2010</p>	<ol style="list-style-type: none"> 1. Display case purchased in 2006 and installed in Spurk lobby for promoting Liberal Arts events. Coordinator and some faculty attend recruiting events on campus and at area high schools. 2. Research is ongoing. 3. Not accomplished 4. This is happening at the departmental rather than program level. <p>Initiated in April 2009 – College for a Day in conjunction with Enrollment Services and Student Activities. Repeated in April 2010.</p>

<p>May 2006</p>	<p>Over reliance on adjunct Instructors 1. Hire at least five new fulltime faculty in Liberal Arts 2. One course adjustment for a full-time faculty member to chair LARC Committee 3. Develop better methods to communicate with adjunct faculty and to involve them in the work of the program, including seeking grant funds that would support their participation.</p>	<p>February 2009</p>	<ol style="list-style-type: none"> 1. 7 full-time LA faculty hired AY 07-08. 4 additional LA faculty hired for AY 08-09. 2. Not accomplished 3. Part-time faculty are e-mailed LA meeting agendas and minutes, are invited to all faculty workshops. Some participate in outcomes assessment activities with stipend.
<p>May 2006</p>	<p>Facilities 1. Purchase 60 microscopes and other equipment for physiology 2. Purchase One G5 MacIntosh Computer 3. Form a small, standing committee of Liberal Arts professors to work with administration on both short term upgrades—including new smart rooms, TV/DVDs, shades, furniture—and the long term renovation—to improve acoustics, internet access, theater facilities and equipment—of the Spurk Building and science labs; establish a target for the number of smart rooms to be added annually</p>	<p>February 2009</p>	<ol style="list-style-type: none"> 1. Items purchased in 2006. 2. Item purchased in 2006. 3. Spurk Renovation Committee, formed in 2006, has since been encompassed by the Academic Facilities Committee
<p>May 2006</p>	<p>Outcomes and curriculum review Process 1. Follow the Program Outcomes Assessment Plan to complete process; as part of that work, establish student success definition and measures 2. Establish a small committee to review current curriculum—especially computer fluency, oral communications skills—and establish a regular review</p>	<p>February 2009 Updated April 2010 February 2011</p>	<ol style="list-style-type: none"> 1. Assessment of Writing, Critical Thinking, and Computer Fluency outcomes accomplished in 2007. Process with other outcomes is ongoing. Cross-disciplinary outcome addressed in 2009-2009. Creativity outcome is being addressed in 2010. 2. Book Across the Curriculum and Theme Across the Curriculum established in 2008 – 2009 (Capital Punishment) and continued in 2009-2010 (The Power of One). <p>Liberal Arts collaborating with Learning</p>

	<p>process; examine alternative approaches to scheduling courses and other ideas to introduce more interdisciplinary work and new pedagogies into the curriculum</p> <p>3. Work with Institutional Research to develop more data on the success of our program graduates and transferees after they leave NECC</p>		<p>Communities and other faculty college-wide on contributing to the “Green” theme across the curriculum, and environmental awareness events on campus in Spring 2011.</p> <p>3. Accomplished as part of larger IR projects.</p>
May 2006	<p>Relations with academic advising and external content experts</p> <p>1. Establish regular meetings with academic advising staff; as part of this work, increase training for faculty advisors and work to assure as many Liberal Arts students are paired with Liberal Arts instructors as possible and remain with the same advisor</p> <p>2. Liberal Arts Departments establish at least one contact with their counterparts at four years schools</p> <p>3. Build on current efforts to establish contacts with employers</p> <p>4. Consider holding events for Liberal Arts students that would feature faculty from four year schools and employers to discuss “life after NECC”</p>	February 2009	<p>1. Partly accomplished -Relationship established with Advising around LA scholarship opportunities in 2007. Coordination established with Advising to offer transfer workshops to LA students.</p> <p>2. Relationship established between NECC Liberal Arts faculty and Salem State Liberal Arts faculty in AY07-08.</p> <p>3. Not accomplished</p> <p>4. Not accomplished</p>
May 2006	<p>Finances and faculty role in determining budget</p> <p>1. Update Financial analysis of the program once a “new” Chart 7 is developed and the data becomes available</p> <p>2. Establish a formal process for developing an annual budget request that includes opportunities for faculty input</p>	February 2009	<p>1. VOID – Chart 7 was subsequently discarded by the college.</p> <p>2. Liberal Arts now participates in the formal process for developing an annual budget request.</p>