

STUDENT'S NAME _____

Criteria	Weak	Satisfactory	Strong	NA	
These criteria should be evaluated within the context of the assignment	Does not meet minimal standards; Needs work	Meets adequate standards; competent	Exceeds standards; superior	Not required by the assignment	
Content					
1. Has the writer selected a topic appropriate for the assignment?					
2. Is the purpose or thesis of the essay evident?					
3. Are major ideas clearly explained and well-developed appropriately?					
4. Has the writer avoided irrelevance and unnecessary repetition?					
Information Fluency					
1. Has the writer identified and collected relevant facts, concepts, and data regarding a topic of inquiry?					
2. Has the writer provided enough evidence and data, with an awareness to evaluating its quality?					
3. Has the student acknowledged source material, both print and electronic, to avoid plagiarism?					
Critical Thinking					
1. Has the writer demonstrated knowledge of the subject and presented it within its proper context?					
2. Are various perspectives explored?					
3. Does the interpretation and analysis of information demonstrate logical reasoning and reach accurate conclusions?					
4. Is faulty reasoning recognized and are underlying assumptions explored?					
Organization					
1. Has the writer presented supporting information in a logical and organized way?					
2. Is the paragraphing effective?					
3. How well do the elements connect with each other and with the governing ideas?					
Style/Presentation					
1. Has the writer used an appropriate vocabulary and tone (formal or informal)?					
2. Has the writer crafted and edited language?					
3. Has the writer proofread for spelling, grammar, and punctuation?					
4. Have sources been accurately documented in the appropriate format, ie. MLA, APA?					
Computer Fluency					
<i>For the following, answer only if you are able to infer.</i>					
1. Can the student create, save, locate, open, and edit a word processing document?					
2. Can the student, using proper netiquette, send, reply, forward, and attach files via e-mail?					
3. Can the student locate web pages using a URL or a major search engine?					

ADDITIONAL COMMENTS: