Academic Affairs Leadership Team
Thursday, August 19, 2010

I. CHECK – IN
    a) Agenda

                    -       Distance Learning Expansion Committee - Jackie
                    -       Honors Program - Chuck
                    -       Distance Ed Budget - Al
                    -       Riverwalk - Lane
                    -       ICCD 360 - Lane

II. ACTION ITEMS

    a) Distance Learning Expansion Committee - Jackie

        Jackie provided a Power Point presentation regarding Distance Education here at
        the college. The presentation provided insight into the retention of students in
        Distance Education courses as well as what other services are accessible to
        students to ensure their success in Distance Education.

        The discussion centered on where the college should proceed as far as Distance
        Education expansion and success for students, along with making sure classes
        are prioritized as needed.

        **ACTION(S): Jackie will resend the table showing which courses at the
        college are being offered through Distance Education. Jackie will also send
        the group the Distance Education newsletter that she has received.**

    b) Honors Program - Chuck

        Chuck discussed the quality of projects in the Honors Program as he is on the
        Honors Committee. There is a concern regarding the difference between an
        Honors Project and a regular class project. Others members of the group agreed
        with Chuck as well.

        **ACTION(S): Lane will schedule a meeting with Chuck and Ginger to discuss
        Honors Program concerns.**

    c) Distance Ed Budget - Al

        Al asked the group to please send him a list from each division for anticipated
        Distance Education courses. He will need to adjust his budget upwards and
        would like to be prepared when he makes the budget request.

        **ACTION(S): Al will distribute to the Deans a list of online/hybrid course
        development projects that have already been approved this year. The
        Deans will send Al a list of course needs for the balance of the fiscal year.**

d) Riverwalk - Lane

   Lane notified the group that the enrollments at Riverwalk are higher than expected.

e) ICCD 360 - Lane

   Judith Kamber and Mary Chatigny will send out a request for all members participating in the ICCD 360 feedback to list of 15-20 people who will be evaluators. The dates for training will be September 2 and October 18.