

Program Review Year 2005 – 2006

Name of Program:

Accounting

PRESENTED BY MEMBERS OF THE REVIEW TEAM:

FACULTY
CAROLINE COHEN
SANDRA DEVELLIS
PAMELA DONAHUE
KELLY LALONDE
PAULETTE REDMOND
JOHN SABBAGH
BILL ZANNINI
ADJUNCT FACULTY
ARMEN DERDERIAN, C.P.A., ADJUNCT FACULTY MEMBER

SUPERVISED BY:

DR. SUSAN GROLNIC
DEAN, BUSINESS, MATH, SCIENCE, AND TECHNOLOGY
KATHY PROIETTI
ASSISTANT DEAN, BUSINESS, MATH, SCIENCE, AND TECHNOLOGY

GUIDANCE AND SUPPORT FROM:

DR. ELLEN WENTLAND
DIRECTOR OF PROGRAM REVIEW

DATE: Spring, 2006

SECTION SIX: SUMMARY

I. CONCLUSIONS: PROGRAM STRENGTHS AND WEAKNESSES

A. List and describe the program's major strengths, based on information obtained in the Program Review. Cite evidence for each identified strength.

AREA OF STRENGTH	EVIDENCE
Diversity of students	See charts 1, 2, 3.
Diversity of faculty and longevity of faculty.	See chart 6.
Breadth and depth of courses.	See program.
Student success.	See positive college outcomes, Chart 2B.

B. List and describe the program’s weaknesses or areas in which improvement is desirable, based on information obtained in the Program Review. Cite evidence for each identified weakness or area for improvement.

WEAKNESS OR AREA FOR IMPROVEMENT	EVIDENCE
Development of internships.	Advisory Committee feedback.
Development of ties with area high schools, vocational/technical schools.	Ties exist with only one school at present.
Better description and promotion of program.	College does not promote programs.
Tracking of minority males in program.	Charts 1, 2, 3
Orientation to library as source of accounting information	Not done currently.

II. ACTION PLAN

For each identified weakness or area in which improvement is desirable, submit an Action Plan. (When designing the Action Plan, a suggested plan would include the elements of Process Management using a Plan-Do-Study-Act (PDSA) cycle.) (Note: Add as many of the following tables as necessary.)

Problem	Improvement Activity	Person Responsible	Date of Activity	Findings
No internships.	Create intern-Ships.	To be determined.	AY 2006-2007	
Analysis:				

Problem	Improvement Activity	Person Responsible	Date of Activity	Findings
Lack of ties to area high schools.	Contact and visit more high schools.	To be determined	AY2006-2007	
Analysis:				

Problem	Improvement Activity	Person Responsible	Date of Activity	Findings
Lack of program promotion by college.	Convince college to promote its programs in various ways.	To be determined	To be determined.	
Analysis:				

Problem	Improvement Activity	Person Responsible	Date of Activity	Findings
Tracking of minority males.	Identify minority males in the major and assist with college matters.	To be determined	AY2006-2007	
Analysis:				

Problem	Improvement Activity	Person Responsible	Date of Activity	Findings
Lack of use of library for Internet research.	Schedule an orientation.	To be determined.	TBA	
Analysis:				

III. RESOURCES REQUESTED

Complete the following chart, including quotes from vendors, diagrams for requested space, and draft postings as appropriate. (Note: Add rows, increase row height, etc., as needed.)

1. EQUIPMENT				
Item	Justification	Vendor (include contact information)	Cost	Date Needed
No space or equipment is being requested.				
2. PERSONNEL				
Position (identify as faculty, staff, etc.)	Justification	Credentials/area of content expertise related to curriculum	Salary	Date Needed
Not applicable.				

3. SPACE

Type of space requested	Justification	Description (include square feet, construction requirements, e.g., plumbing, electricity, data ports)	Cost	Date Needed
Not applicable.				