

Program Assessment Plan [Insert Program Name]

- Completed Curriculum Map
- Measurable Program Outcomes

Please note: Use of this template is optional. This document is being presented as only a potentially useful tool that could make formulating the plan and tracking implementation easier.

Dean/Assistant Dean: Click or tap here to enter text.
 Program Chair/Coordinator: Click or tap here to enter text.
 Date Credited/Updated: Click or tap here to enter text.

1) PROGRAM MISSION STATEMENT

[Insert Program Mission Statement]

2) PROGRAM LEARNING OUTCOMES

Student Learning Outcome	Assessed in 2017-2018	Will assess in 2018-2019
Click or tap here to enter text.	Click or tap to enter a date.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.	Click or tap to enter a date.

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Click or tap here to enter text.	Click or tap to enter a date.	Click or tap to enter a date.
Click or tap here to enter text.	Click or tap to enter a date.	Click or tap to enter a date.

3) LAST YEAR ACTION PLAN

	Action item:	Status / Update:
Students	<ul style="list-style-type: none"> • Insert 	<ul style="list-style-type: none"> • Insert
Faculty	<ul style="list-style-type: none"> • Insert 	<ul style="list-style-type: none"> • Insert
Chair or Coordinator	<ul style="list-style-type: none"> • Insert 	<ul style="list-style-type: none"> • Insert

4) ASSESSMENT METHODS AND TIMELINE

Indicate when and how program learning outcomes will be assessed. Refer to the curriculum map to draft a student learning outcome assessment timeline. It is recommended that you outline a 5-year plan for assessment in which you will assess all of your PLOs.

Program Outcome(s)	Course(s)	Direct Measurable (Benchmark)	Assessment Method	Responsibility
WHICH Outcomes will you examine?	WHAT courses will you examine?	WHAT student artifact(s) will you examine? What is your anticipated benchmark?	HOW will you look at the student artifacts, including the use of assessment technologies and/or rubrics?	WHO will oversee the collection, analyzing, and documenting the results? List names and titles.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

4) PLAN FOR ANALYZING RESULTS

- List who is responsible for distributing results and who will receive results?
Click or tap here to enter text.
- State how and at which forums discussion of results will take place.
Click or tap here to enter text.

5.) MAJOR FINDINGS

- What did you discover from analyzing the results?
Click or tap here to enter text.

- Did you meet the anticipated benchmarks?

Click or tap here to enter text.

6.) ACTIONS TAKEN & CLOSING THE LOOP

Based on the results across the entire program and from discussions/meetings held throughout the year, what changes or modifications are planned for the program?

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Click or tap here to enter text.

Click or tap here to enter text.
