

Heineman said he worked with the Institutional Advancement Office to apply for a national science grant and the Mass Department of Environmental Protection Agency to get them to donate equipment to us. The new program will allow students to pursue three different options – Biotechnology, Analytical Chemistry, and Environmental Sciences – to prepare for well-paying entry-level laboratory technician jobs in local industry.

REPORT OF ADMINISTRATION: President Hartleb wanted to make the Board aware that student trustee Rhiannon Lombard had just received the New Century Scholars Award at an event in Boston earlier in the day.

Acceptance of Campus Master Plan (ADM-2917-040208): President Hartleb asked Sue Wolfe, Vice President for Administration & Finance to give background information on the Campus Master Plan report that was prepared by Sasaki Associates at the request of the Division of Capital Asset management (DCAM). On a Motion by Trustee Sullivan, seconded by Trustee Dulchinos it was voted unanimously to accept the Campus Master Plan.

2007 Performance Measurements (ADM-2919-040208): President Hartleb reviewed the 2007 Performance Measurements Report for Northern Essex highlighting and explaining sections in the report.

Annual Legislators' Meeting (ADM-2918-040208): President Hartleb encouraged Board members to attend the annual meeting of our local Legislators' on Friday, April 18.

Commencement (ADM-2923-040208): President Hartleb reminded the Board that Commencement is on Saturday, May 17th at 11:00. He asked that they let his office know if they plan on attending so their cap and gown will be available for them.

In-Town Mall Update (Verbal): President Hartleb said there wasn't much new to report on the progress of the In-town Mall. He did say that Executive Vice President Mary Ellen Ashley and Vice President Wolfe had been to Boston to witness the selection process for the potential architect and he will be joining them at a meeting with the final three choices on Wednesday, April 16th.

Discussion on Smoking Ban (Verbal): President Hartleb said the college has had a smoking ban in place for inside the buildings since 1993 with designated smoking areas outside the buildings. He indicated the college is considering making all the campuses smoke free and has emailed all faculty, staff and students for their input. He has also held four open session on both campuses for people to come and voice their opinions. He said the response has almost been equal with those in favor and opposed to such a ban. After getting a sense of how the Board members feel he said he would continue to assess the options with our unions and legal counsel.

NEW BUSINESS: a) Personnel Actions:

1) New Appointments (ADM-2920-040208): On a Motion by Trustee DiAdamo, seconded by Trustee Diaz, it was voted unanimously to

approve one full-time personnel appointment as presented.

b) Grants:

- 1) National Science Foundation/Bunker Hill Community College: Computer Forensics Advanced Technology Education (CFATE) Project (ADM-2921-040208): On a Motion by Trustee Dulchinos, seconded by Trustee DiAdamo, it was voted unanimously to accept a grant of \$28,663 (year three of a larger three year grant awarded to Bunker Hill Community College) from the National Science Foundation for the period through April, 2009. this brings the total three-year grant award to Northern Essex to \$100,598.
- 2) Massachusetts Board of Higher Education: Human Simulation Grant (ADM-2922-040208): On a Motion by Trustee DiAdamo, seconded by Trustee Lombard, it was voted unanimously to accept a grant of up to \$116,000, if funded, from the Massachusetts Board of Higher Education.

OTHER BUSINESS: There was none.

ADJOURNMENT: On a Motion by Trustee Lombard, seconded by Trustee Dulchinos, it was voted unanimously to adjourn the meeting at 5:55 p.m.