

**Minutes of the HOAP Committee
October 11, 2011**

In Attendance: Judith Ciampi, Joanna Fortna, Nancy Garcia, Kerin Hamidiani, Stephen Mathis, Suzanne Van Wert, Ellen Wentland

Discussion: The committee agreed to advise the design and implementation of our institutional assessment of Information Literacy this academic year. Toward that end, the committee consulted and modified the VALUE rubric for Information Literacy (which is designed for 4 year institutions) so that it fit with NECC's goals for that core academic skill. A draft of the rubric will be distributed to HOAP committee members for their review, and final changes will be made at our next meeting. It was agreed that mid-November would be a favorable time to send an informational e-mail to all faculty to inform them of the upcoming Information Literacy assessment plan for Spring 2012, and to solicit their participation.

Next meeting: Wednesday, November 2 @ 2:30 (place TBA)