

Academic Affairs Leadership Team
Thursday, December 17, 2009

I. CHECK – IN

a) Agenda

- NECC Website Update – Ron Taber
- CVTE Linkages – Cindy Therrien
- Green Infusion – Bill Heineman
- Assessment Website Update – Ellen Wentland

II. ACTION ITEMS

a) NECC Website Update – Ron Taber

Ron Taber and Hannah Arnold presented the group with an update of work being done to redesign the NECC website. They stated that the portal will not be ready until late January or early February. At that time, the new and improved website will be launched.

Ron also informed the group that training in Word Press will be provided so that page owners may be able to do their own editing.

b) CVTE Linkages – Cindy Therrien

Cindy Therrien updated the group on the changes to Tech Prep. A handout was provided noting the various items that had changed. Tech Prep is now being renamed CVTE.

Workshops are currently being provided for high school students and professional development activities will also be run with area high school faculty members.

There was also a discussion regarding Tech Prep credits being noted on a student's transcript. Grace let the group know that she has experimented with different processes in getting these credits onto the transcripts.

c) Green Infusion – Bill Heineman

Bill stated that he has been in discussion with his area regarding exactly what "Green" technology jobs might look like for students. There currently is not a set standard for "Green" jobs.

The BMST area has inserted at least 15% "Green" content into some of their courses. Bill has provided the group with a list of those courses. A discussion ensued about how to notify potential employers that a student's transcript contains "Green" content.

Kelly Osmer notified the group this his area is going to provide some "Green" non credit programs such as energy audit certificates, etc.

d) Assessment Website Update – Ellen Wentland

Ellen provided a presentation to the group showing the changes to the Assessment website. She noted that the website now provides faculty with tools to use when assessing their programs. The site also shows examples of what a program review might look like. Lane noted that the website also contains and ongoing status that faculty can update.

ACTION (S): Lane asked the Deans to work with faculty in their areas to ensure updates to Program Review and Outcomes Assessment summary reports on a regular basis; and asked that they use these summary reports and updates in their annual planning and budgeting process.