

Academic Affairs Leadership Team
Thursday, April 8, 2010

I. CHECK – IN

a) Agenda

- ATD Coaches - Lane
- Chairs/Coordinators - Lane
- Learning Communities – Bonnie Doherty
- Distance Ed Stipends – Al
- Professional Day – Janice
- Block Meeting Time - Lane

II. ACTION ITEMS

a) ATD Coaches - Lane

Lane introduced the group to the ATD coaches, Terri Manning and Jim Tsechtelin. The group discussed improvements that have been made and also areas of work still to be done.

b) Chairs/Coordinators - Lane

Lane provided the group with data that the ad hoc committee for Chairs/Coordinators have been working on. There were some items to note such as the fact that there is no commonality between any of the Chairs/Coordinators. The group chose five data points to look at; number of majors, number of PT faculty, number of FT faculty, number of sections and budget amount. Lane will share this information with the Chairs/ Coordinators at the end of the month.

There were some questions regarding the data such as students with second majors, and what exactly is the definition for a coordinator. Sue G suggested that the coordinators and chairs be separate. Chuck felt that at least now there would be a baseline for moving forward.

ACTION(S): Once the “Organization of Academic Departments” is complete, Lane will present the proposed reassignments for chairs and coordinators at their April 30 meeting.

c) Learning Communities - Bonnie

Bonnie provided the group with the new forms that the LC committee has created. She notified the group that the forms need to be returned by April 16, 2010 for inclusion into the Spring 2011 schedule. She asked that if the group has any questions that they contact her.

d) Distance Ed Stipends - Al

Al discussed the process for Distance Ed Stipends with the group. He stated that last year the cost was unusually high due to late forms. He also let the group

know that there is not a strong marketing approach to the degree programs that are offered online.

Jackie is doing an inventory of what classes are offered online at this time. There was discussion about each division doing an inventory. Chuck also stated that we should have criteria about which classes will run and will they be successful.

ACTION(S): Sharon will add Distance Learning to a future AALT meeting.

e) Professional Day – Janice

Janice asked the group for feedback on moving Professional Day to the following week next year. She stated that there were some concerns from faculty with the day following so closely to spring break.

ACTION(S): Sharon will contact Judith Kamber for her feedback on changing the date and report back to the group.

f) Block Meeting Time – Lane

The All College Executive Committee asked Lane and Colleen Walsh to consider a change to the standard one hour 12 – 1 p.m. meeting times. The topic will be discussed at the April ACA Executive Committee meeting.

There was a discussion about moving to a four day schedule and having Fridays blocked off for various college meetings. Ellen made a suggestion about blocking off ½ day during the week other than Friday.