

Academic Affairs Leadership Team
Thursday, October 14, 2010

I. CHECK – IN

a) Agenda

- Financial Aid – Nora and Brittany
- Summer Work for Chairs and Coordinators - Lane
- Program Review - Ellen
- Blackboard - AI
- Recap of October 4, 2010 conference - Lane

II. ACTION ITEMS

a) Financial Aid – Nora and Brittany

Nora Sheridan attended the meeting to introduce the new Financial Aid Director, Brittany Barker. Nora notified the group that there will be more Financial Aid changes coming due to new regulations with the Federal Government.

b) Summer Work for Chairs/Coordinators - Lane

Lane reminded the group that there were additional funds added to the budget last year for summer work for chairs/coordinators, and that he would seek to increase the amount further in 2011 so additional chairs and coordinators could be compensated for their summertime work.

ACTION(S): The group will report to Lane any extra funding that may be needed for the upcoming summer. Each division will budget for summer work beginning with the FY12 budget.

c) Program Review – Ellen Wentland

Ellen provided a schedule of upcoming program reviews for the group to review. Lane noted that General Studies will not be reviewed during the 10-11 cycle.

Ellen also reminded the group that next week is the Program Review Summit and that there is a lot of good information to see.

ACTION(S): The group will review Ellen’s list and report to her by October 30 if changes are needed.

d) Blackboard - AI

AI provided the group with an overview of the changes that will be coming when Blackboard is upgraded. Linda asked if a communication will be sent to the college regarding a timeline for faculty and staff to review. AI stated that his division will send a college wide email regarding the upcoming changes.

ACTION(S): The group will provide AI with items that can be archived in order to clean up the server.

e) Recap of October 4, 2010 conference - Lane

Lane provided copies of the email that he had sent out earlier in the week discussing some of the highlights of the conference and some ideas that the group might want to consider. The general consensus of the group is that NECC is ahead of the curve in some areas but lagging behind in others.

A discussion ensued regarding the Princeton Review initiative that is currently being discussed.

ACTION(S): Lane will schedule open forums on the Haverhill and Lawrence campuses to discuss ways the college may consider developing its resources, including public-private partnerships like the Princeton Review.