

**Academic Affairs Leadership Team
Thursday, January 27, 2010**

I. CHECK – IN

a) Agenda

- Introduction, Cheryl Goodwin - Lane
- SABES Update – Irene
- Financial Aid Update - Nora
- Salaries Above Classification – Lane
- Convocation Spring 2010 – Lane
- Professional Development Workshops – Lane
- Food Service in Lawrence - Jackie
- FY11 Budget - Lane

II. ACTION ITEMS

a) Cheryl Goodwin Introduction - Lane

Lane introduced Cheryl Goodwin to the group. Cheryl is the person who has replaced Cindy Hideriotis in the President's Office.

b) SABES Update – Irene Chalek

Irene provided a Power Point presentation highlighting the changes to the SABES grant. Alissa Provenmire also delivered a presentation regarding workshops that are being put on by the SABES group.

ACTION(S): Irene asked the group to provide faculty members who might be interested in teaching one of the workshops.

c) Financial Aid Update - Nora

Nora Sheridan provided the group with an update on what is happening in Financial Aid. Currently, they are without a director but are hoping to post for the position soon.

d) Salaries Above Classification - Lane

Lane discussed a memo sent out by Steve Fabbrucci regarding the hiring of faculty above salary classification wages. Lane let the group know that faculty can be hired above the salary schedule with the proper rationale and backup paperwork.

e) Convocation Spring 2010 – Lane

Lane discussed the speaker who was the keynote at the Spring 2010 convocation. He let the group know that this speaker was chosen after a survey was put out to the various units on what would interest them. Lane also offered to work with a committee on finding a speaker if there was interest.

Lane stated that the fall convocation will be rooted in our self-study process which is currently in full swing.

Jackie discussed the issue of noise in the hallway. She found it very distracting to have so much noise going on with the speaker trying to engage the group. There was a suggestion of having program breaks during the program so that faculty can easily move around while on break.

f) Professional Development Workshops – Lane

Lane asked the group to review the LOVE brochure workshops and see if there are any that would be appropriate to offer to the faculty and staff in their areas. There were some members of the group who were not aware that we had many workshops currently available to faculty and staff.

Ellen Grondine stated that most of the Enrollment Services staff have attended at least a few of the workshops. Ellen also stated that Mary Chatigny informs any new hires of these workshops.

Lane suggested incorporating a few of the workshops into the areas such as Strength Quests, Appreciative Inquiry, NCBI and Process Management.

ACTION(S): Lane asks the group to look at the four workshops and see if one or more can be scheduled into their areas. He also asked the group to be prepared to discuss these at our next AALT meeting.

g) Food Service in Lawrence - Jackie

Jackie discussed the issue of food service in Lawrence, stating that there have been a lot of student complaints regarding availability of microwave ovens, refrigerators, etc.

The issue has been discussed at Cabinet and Sue Wolfe is aware of it.

ACTION(S): Jackie will send her concerns to Sue Wolfe and CC Lane.

h) FY11 Budget - Lane

Lane provided an update to the group on the FY11 budget. He will provide more information as it becomes available.

