

Expanded Academic Affairs Leadership Team
Thursday, December 4, 2008

I. CHECK – IN

a) Agenda

- KPI – Tom Fallon
- CTAG - Grace
- Core Academic Skills Assessment - Beth

II. ACTION ITEMS

a) KPI – Tom Fallon

Tom noted that the amount of KPI's have been reduced from 10 to five. The five KPI's are: Transition and developmental course completion; Gatekeeper course completion rate; Retention; Degree and certificate completion; and Diversity of faculty and staff.

Tom would also like the Deans to fill out the KPI improvement section and he has also asked the group to provide the current status, what has been done over the year, what will be done and what resources are needed for each KPI. He will provide the information by March 2009.

b) CTAG - Grace

Grace stated that the group she is working with are trying to simplify the transfer process and make it statewide. There is a document available on the mass.gov website for review. The implementation date is the 09/10 academic year.

c) Core Academic Skills Assessment - Beth

Beth has received the final copy from the CAS committee on December 2. The committee decided that at the 45 credit mark the assessment will be done. The data will be collected from Tom Fallon. A question was asked about how the 45 credit benchmark was determined and Beth responded that the committee wanted to include certificate programs in order to capture everyone.