

**Academic Affairs Leadership Team
THURSDAY, September 13, 2007**

I. CHECK – IN

a) Agenda

- Data Committee

II. ACTION ITEMS

a) Data Committee

IT has created three reports for use in Academic Affairs. They are the Grade Distribution Report, Three Year Enrollment Report and Fill Rate Report.

Jim Cotton and Mike Kolotila provided a demonstration of the alpha version of these reports. There was discussion of what is the most user-friendly way to display and use the reports.

ACTION(S): Grace's ad hoc Course Scheduling committee will provide feedback on how they would like the enrollment report to look. Deans will provide feedback on all of the reports to Beth by September 27. Beth will communicate the collective feedback to Jim.