

**CLIMATE COMMITTEE**  
**Meeting Minutes**  
**10/30/2007**  
**TC205**

***In Attendance:*** Tom Fallon, Co-chair; President Hartleb; Jim Brocato; Linda Cashman; Cliff Clarke; Alison Cody; Francisco Correa; Lane Glenn; Martha Leavitt; Rhiannon Lombard

***Recorder:*** Linda Hudson

*Meeting began at 2:15pm.*

- ***President Hartleb welcomed committee members and summarized the Committee's commitment.***
  - *450 Colleges and Universities that have joined the "American College & University Climate Commitment" recognize the need to reduce the global emission of greenhouse gases;*
  - *The committee needs to work on a series of recommendations set for the in the President's Climate Commitment and figure out ways to reduce emissions and find off-sets;*
  - *The ultimate goal is to make NECC climate neutral;*
  - *We need to stay abreast of the technology and take steps to reduce emissions;*
- ***Chair Fallon expressed the importance of this committee and areas of interest by committee members:***
  - *This committee will help advise President Hartleb as to what decisions are made by the college in regard to campus sustainability;*
  - *Our first year's work will focus on determining the size of our carbon footprint. We need to measure (as accurately as possible) our energy consumption;*
    - *Electricity usage (kwh) in our building including those that we lease/rent*
    - *Natural gas (thermal units)*
    - *Campus cars, trucks and vans;*
    - *plane trips by faculty/staff;*
    - *equipment such as lawnmowers;*
    - *anything that produces CO<sub>2</sub>;*

- *In the next few months, we will put together a comprehensive report of greenhouse gases (the following are examples):*
  - *Marcie Vozzella volunteered to construct a class project which will look at student & faculty travel to work.*
  - *As a requirement of the Ride Share Program, we will determine (estimate) how many faculty and students travel to work (and car pool)?*
  - *Document the # of lawnmowers and other equipment we have and use on campus*
  
- *Within 2 years this Committee needs to develop an institutional action plan to become climate neutral.*
  
- *Rhiannon Lombard will look at the school's recycling program. This program requires staffing. The key is that we need to involve the students. Students want to start an environmental committee. Rhiannon will work with Dina regarding putting together a group;*
  
- *All members need to think about the name of the committee. Should we be the "Climate Committee" or "Sustainability Committee"? Please offer your suggestions to Chair Fallon or at our next meeting;*
  
- *Wind turbines and solar power were suggested as a way of integrating sustainability into the curriculum. This is another way to involve students and make them a part of the learning process. It has been projected by the state that a significant number of jobs in the Clean Energy Field in the future.*
  
- *Rhiannon volunteered to talk to our Comptroller, Mark Casey, regarding how much air travel is done yearly;*
  
- *Cliff Clarke will document all machinery that produces CO2 (shuttle buses, athletic vans, security vans, etc.....);*
  
- *Cliff Clarke mentioned our 20% discount from M.D. Stetson on environmental products.*
  
- *Cliff Clarke mentioned our contract cleaners, S. J. Services, will offer us a one-time cost of \$2,400.00 to set up dispensers (product measurement system);*

- *Linda Cashman will identify the cost of electricity, gas or oil at our rental property in North Andover;*
  - *Expanding the use of the shuttle buses was suggested by Dina Brown;*
  - *The “Ride Share” program – Cliff mentioned 16 spots in the Spurr Parking Lot. This program would need to be marketed to the students. Dina mentioned that she sends out a monthly newsletter and could mention anything involving the students;*
  - *Rhiannon volunteered to look into the application for the “National Wildlife Federation” ecology fellowships.*
- **Agenda Items for the next scheduled meeting on Tuesday, December 4, 2007 at 2pm in the President’s Dining Room:**
    - *Discussion continues regarding the name of the committee;*
    - *Discuss the Charter – identify our specific goals. Initially identify 2 or more from the actions list mentioned on Page 2 of 3 of the “President’s Climate Commitment Committee” handout;*
    - *All members are encouraged to continue to look on the Web for helpful sites and bring all ideas/suggestions to future meetings;*
    - *Discuss any or all of the above-mentioned action items.*

*Chair Fallon walked the group through each handout. If you should need a package of the handouts, please let me know.*

*Meeting ended at 3:35pm.*

*Respectively,*

*Linda Hudson  
Staff Assistant  
Buildings & Grounds  
978-556-3922  
lhudson@necc.mass.edu*