

**Northern Essex Community College**  
**All College Assembly**  
**Minutes for December 1, 2008**

A meeting was of the All College Assembly was held on December 1, 2008 after the General Staff Meeting of NECC.

This meeting was called to order at 12:25 pm.

Terry Cargan, Chair of the Executive Committee, welcomed everyone and thanked them for coming.

Lane Glenn spoke to the Assembly regarding the handout given to all attendees on the Core Academic Skills that the college is reviewing/revising. He hopes all were able to review it.

- Introductions were held for members of the Core Academic Skills Committee.
- Opened the floor up for questions or comments regarding adopting a new vision for the College's Core Academic Skills.
  - First question: Are we making the decision today to change this today or is this just to review. Lane stated that the role today is to vote on a new Core Academic Skills to make it part of how we assess students. We are not making changes to this handout at this time just voting on yes or no.
  - Second question: How do we plan on assessing our students?: Lane stated this is just to write out the skills today – there will be another committee that will put together criteria on how assessment will happen. Programs at this time will still be able to do assessing the way they feel is appropriate. What we want to do is simplify the process.
  - Third question: Does this impact certain programs?: Lane stated that yes it can. Each of our certificate programs does have 1 general requirement but it is not determined as of yet. This is just the first step and there will be more information forthcoming.

Motion to pass the revision of the Core Academic Skills was made by Chris Rowse and seconded by Sue Grolnic. Opened up for discussion and none held, motion passed.

The meeting adjourned at 12:55 pm.