

## **Minutes from the AALT meeting**

**September 1, 2016**

Those present at the meeting: William Heineman, Sharon McDermott, Mary Farrell, Nancy Julin, Kimberly Burns, Judith Zubrow, Janice Rogers, Carolyn Knoepfler, Michael Hearn, Grace Young, Donna Bertolino, and Diane Zold-Gross, Noemi Custodia-Lora, Tina Favara, and Revathi O'Neal

Kim Burns gave a summary of CBE for the Fall of 2016. Two of the classes are running with more than 15 students, the low enrolled classes, the faculty will be paid per student up to 9 students and students will be able to enroll up to the 7<sup>th</sup> week of classes in October. This plan will stay in place for a year.

Kim also discussed the DCE faculty fellow who will work with DCE faculty. The position will be filled by an adjunct.

The next item was the Communiversity, Mass Transfer and Com. Com.

Bill provided an overview and then turned it over to Grace and Noemi who gave an overview of each option. It was explained that all of these programs serve under one umbrella. Grace and Noemi provided specific details on each program and how they fit and complement each other. Noemi explained the concept of the Communiversity and how we are working with Lyndon State and Regis College. For Lyndon we currently have 11 students. We are also considering Cambridge College as well as a partner. We are not ruling out UMass/Lowell, but it is unclear what the focus will be of their downtown Haverhill campus. It was noted that for 2 years there will be no Veteran's Benefit for students at Lyndon State.

We moved on to discuss the new Course Checklist for the new MCCC contract. We are not going to implement this for the Fall. E7's for professional staff we are going to keep what we have now.

Program review was discussed. Up for review this year is Business Management Computer Applications Option, Business Transfer, CIS: Applications Option, Criminal Justice, Engineering Science, Paramedic Technology Certificate, Paramedic Technology Degree, and Web Page Design and Development Certificate.