

Academic Affairs Leadership Team Meeting

Minutes of October 15, 2015

Attendees: Charon McDermot, Mary Farrell, Nancy Julin, Dawna Perez, Bill Heineman, Kelly Sullivan, Kim Burns, Lori Weir, Carolyn Knoepfler, Mike Hearn, Diane Zold-Gross, Janice Rogers, Judy Zubrow

Unable to Attend: Donna Bertolino, Shar Wolff, Grace Young

Guests: Melba Acevedo, Stacy Ayotte, Ginger Hurajt

Honors Program:

Ginger Hurajt summarized recent changes in the program. They include: a new name – Commonwealth Honors Program – and logo; team-teaching the colloquium; a new website. (See handout.) Ginger would like to work across Divisions to bring honors courses to Lawrence. There is also an opening for an administrator on the Honors Committee.

Academic Integrity:

Melba Acevedo and Stacy Ayotte distributed a draft of revisions they propose that include online learning in the College's academic integrity policies. (See handout.) Stacy walked us through the proposal and elicited comments. Several suggestions were made. Next step-- this proposal will be shared with the Academic Affairs Committee.

Weatherproofing Courses:

Kim Burns distributed a draft of a proposal that will increase the capacity of faculty to use BlackBoard and other tools to run their classes during campus closures. (See handout.) The draft proposes three 2-hour workshops offered by CIT which are intended to prepare faculty for developing weatherproofing plans for their courses. Faculty stipends will be available. Payment is to be authorized by supervising Deans once they confirm the plans fulfill required criteria. Comments/suggestions were made.

Recruitment Plan Update:

Bill Heineman reminded those who are listed as leaders for Recruitment Plan goals to send him their "homework assignments" ASAP. Expect to be asked for progress reports during the academic year.

Submitted by Judy Zubrow, 10/15/15