**NORTHERN ESSEX COMMUNITY COLLEGE Academic Affairs Leadership Team Thursday, October 15, 2015**

**10:00 am – 11:00 am**

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| **Topic** | **Discussion** | **Follow-Up** |
| EMSI DataMike Swiniarski,Joan Scionti | * Mike and Joan provided the group with a presentation on how EMSI data works.
* Mike informed the group that the data is presented in real time with EMSI and will also allow the user to project data.
* Mike stated that there is a license required and that there is also a 4-6 week implementation period
* The program will look at information by zip codes to locate potential available jobs
* The program is also college specific.
* Grace stated that her are utilizes onet.org and that the program is free to the college
* Grace also wondered if the projection tool that is available in EMSI would be helpful for some of the programs currently offered by the college.

  | Deans who wish to receive more information regarding EMSI should contact Mike Swiniarski at x3865 |
| ADA update – Susan Martin | * Sue informed the group that chronic illnesses have been added to the list of ADA guidelines.
* Sue suggested that to the extent possible, extended deadlines and flexible schedules should be provided to students who may need them.
* Sue has been working with faculty who have students in their classes to develop flexible schedules and extended deadlines.
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| Faculty working in multiple areas for DCE – Kelly Sullivan | * Kelly asked the group how they communicate with each other regarding DCE faculty who teach in multiple areas
* Kelly suggested that when divisions are scheduling their DCE courses that they speak with each other regarding faculty needs to ensure that the courses that are needed are staffed
* Judy stated that part of the issue may be that each division assigns courses at different times
* Sharon suggested that the divisions review the seniority list to see which faculty work in multiple areas
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| Awarding of credit for military experience – Donna Bertolino | * Donna informed the group that the testing center works with faculty when making a decision to award credit for military service
* Grace informed the group that NSCC has a crosswalk that is available online for students to observe what military credit is awarded
* Donna stated that she would like to have NECC provide a similar crosswalk on the website
* Grace offered to work with the testing center to review transcripts for awarding of credit
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