

## Academic Affairs Committee Minutes

Tuesday, April 23, 2013, 2:00-4:00 pm, SC213

**ATTENDEES:** K. Proietti, H. Wilson, J. Ronsivalli, D. Felisberto, R. Lizotte, P. Willett, A. Fishbone, D. Naudzunus, G. Young, S. Joubert

**GUESTS:** M. Mannheimer, Dean Chuck Phair

**RECORDER:** J. Bailey

1. Review of April 9, 2013 minutes : Approved.
2. New Proposals for initial review:

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	status
1213-120	ST	ARTXXX	Art of the Graphic Novel	Spring 2014	Spring 2014	Special topics first run	Comments from Bill Heineman were discussed as to the timing of this class in light of the changes in the art programs and the transferability of this class. It was stated that this elective will fit nicely with the new programs. The transferability statement was changed. The committee accepted this proposal pending changes in the course description.

3. Course substitution memo review – follow up to last meeting. Course substitution memo was edited and will be sent to V.P. Bill Heineman by Jane Bailey.
4. Semester wrap up – last meeting? Meet on April 30?
  - The group decided that it is not necessary to meet on April 30. Pat Willett said that she is expecting an inactivation of PSY103 which she will approve. Discussion was held about the inactivations for the old art programs. Grace Young stated that these programs cannot be inactivated right now as letters went out to current students about 2 weeks ago.
  - Kathy Proietti briefed the group on the forms she is updating. Jane Bailey, Pat Willett and Kathy will meet to work on these updates early summer.
  - The committee voted unanimously for Pat Willett to continue as committee chair next year.

**Meeting adjourned at 3:20**