

## Academic Affairs Committee Minutes

Tuesday, March 3, 2015, 2:00-4:00 pm, SC213

**ATTENDEES:** P. Willett, G. Young, K. Holmes, S. Wares, J. Ronsivalli, C. Cohen, D. Felisberto, D. Naudzunas, M. Cross, C. Rowse

1. Review of minutes from 2/24/15 meeting – accepted with 3 abstentions.
2. Proposals from last week

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1415-062		RWR090	Reading Writing & Reasoning	Fall 2015		Course revision	RWR Team	Explanation has been revised. Proposal approved
1415-061		COP110	Internship Education	Fall 2015		Special Topics 1 <sup>st</sup> run	C. Phair	Subsequent course numbers are available if necessary. This course does not replace COP101, which should be revised. Proposal approved

3. Proposals for initial review –

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1415-046			Engineering Science-Advance Manuf. Tech. Opt	Spring 2016		New option in existing program	P. Chanley	The committee had questions regarding transferability, liability insurance, resources, accreditation, student services, and inconsistent program name/grammar/punctuation/spelling and formatting errors. When corrected proposal(s) have been submitted, Paul will be invited to the meeting.
1415-054		EST152	CNC Machines	Spring 2016		New course	P. Chanley	Same as above
1415-055		EST151	Intro to CNC Machines	Spring 2016		New course	P. Chanley	Same as above

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1415-056		EST140	Manufacturing Safety	Spring 2016		New Course	P. Chanley	Same as above
1415-057		EST141	Manufacturing Quality Control	Spring 2016		New Course	P. Chanley	Same as above
1415-058		EST150	Machine Application	Spring 2016		New Course	P. Chanley	Same as above
1415-060		FRN202	Intermediate French	Spring 2016		Course revision	A. Hislop	Approved.
1415-063		CLS101	Intro to Clinical Lab Science	Spring 2016		Course revision	S. Ayotte	Does Stacy want to leave Basic Alg. II in as a pre-requisite? This limits enrollment.

CC: W. Heineman, T. Fallon, S. Shain