



Academic Affairs Committee Minutes

Tuesday, Feb. 25, 2014, 2:00-4:00 pm, SC213

Attendees: C. Cohen, S. Joubert, J. Ronsivalli, M. Farrell, P. Willett, H. Mores, C. Rowse, G. Young

Guests: Jim Sullivan, Paul Chanley

Recorder: J. Bailey

1. Review of Minutes – 2/11/14 – minutes accepted
2. Proposals for re-review – 2:10 – Proposers invited for committee questions

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1314-061	ST	MAT095	Math Fusion	Fall 2014	Fall 2014	Special Topics	AMP Team	Approved

3. New Proposals for initial review

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1314-056			Engineering Science - Technology Option-NEW option	Spring 2015	Spring 2015	New program option	P. Chanley	Approved
1314-057		MAT240	Calculus 1A	Spring 2015	Spring 2015	New course	H. Maagoul	Approved
1314-058		MAT241	Calculus 1B	Spring 2015	Spring 2015	New Course	H. Maagoul	Approved
1314-059		MAT242	Calculus 2A	Spring 2015	Spring 2015	New Course	H. Maagoul	Approved
1314-060		MAT243	Calculus 2B	Spring 2015	Spring 2015	New Course	H. Maagoul	Approved
1314-062		HUS250	Seminar in Human Services	Fall 2015	Fall 2015	course revision	J. Gagliardi	Approved
1314-063	ST	HIS243	Contemporary Hispanic Caribbean	Fall 2014	Fall 2014	special topics 2nd run	L. Domenech	Approved
1314-065		MUS211	Music Technology: Sound	Fall 2015	---	course revision	K. Langer	Will send back to Ken
1314-066		MUS212	Music Technology: Composition	Fall 2015	---	course revision	K. Langer	Will send back to Ken

4. CAS – Wording and placement of CAS graduation requirement note – Short version wording has been revised as follows:
“If you are new to Northern Essex and have no academic history at the college, you will be required to take at least one course that’s intensive in each of the six Core academic skills in order to be eligible to graduate”
- In the academic advising handbook, the note will be placed on the index pages for all the Associate Degree programs.
 - On the website, the information will be added to each program description.

Ellen will set up training for faculty which will also be included in Degreeworks training.

C: W. Heineman, T. Fallon, S. Shain, J. Sullivan

FYI: C. Phair, J. Zubrow