

Academic Affairs Committee Minutes
Tuesday, December 2, 2014, 2:00-4:00 pm, SC213

Attendees: H. Wilson, D. Naudzunus, P. Willett, D. Felisberto, G. Young, J. Ronsivalli, K. Holmes, C. Rowse

Guests: S. Wolff, P. Kidney

Recorder: J. Bailey

1. Review of minutes from 11-18-14 meeting – Approved, 2 abstentions.

2. Proposals for second review –

2:15 pm. Trish Kidney

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1415-034		ART121	Intro to Photography	Fall 2015		Course revision	P. Kidney	Title changed back to original title because the word “film” photography is confusing to students. Transfer information is missing from proposal. Trish will update and send to Pat. Committee approved, pending update of transfer info.
1415-035		ART140	Computer Graphics	Fall 2015		Course revision	P. Kidney	Committee questioned terminology in course descriptions. Art students understand this terminology and the terminology makes transfer easier. Same as above, Trish will update and send to Pat. Committee approved, pending update of transfer info.
1415-036		ART211	Illustration	Fall 2015		Course revision	P. Kidney	Trish will update transfer info and send to Pat. Committee approved, pending update of transfer info.
1415-037		ART220	Visual Communication	Fall 2015		Course revision	P. Kidney	Committee questioned removing pre-requisites on 200 level course. Trish said students get skills they need in Publication Design – the remaining pre-req. Trish will updated transfer info and send to Pat. Committee approved, pending update of transfer info.

3. **Courses Approved for Intensive Designation FA15** – Committee approved this list.

4. **General Studies & General Studies Individualized Option policy review – Grace Young.** Effective Spring 2015, the college will no longer allow new students into the General Studies program. Students will be encouraged to apply to the Liberal Arts program and will work closely with advisors to determine a pathway that is suitable for their academic goals. Students enrolled in this program prior to Spring 2015 will be allowed to graduate from this program. General Studies: Individualized Option will be available effective Spring 2015 and forward for students who transfer in 15 or more college credits, have no interest in any other major, and who would potentially lose credits if Liberal Arts was declared as a major. This option will also be used by advisors to tailor pathways for students who are interested in completing foundation courses for programs not offered at Northern Essex. The committee recommended approval for this policy.

Final meeting of the fall semester is December 16. 2:00 to 4:00 SC213

3:15 Adjourned.

C: W. Heineman, T. Fallon, S. Shain,