

Academic Affairs Committee Minutes

Tuesday, February 26, 2013

2:00-4:00 pm, SC213

Attendees: P. Willett, H. Wilson, K. Proietti, G. Young, A. Fishbone, D. Naudzunus, R. Lizotte,
J. Ronsivalli, S. Wares, C. Cohen, S. Joubert
Guests: L. Espinosa, E. Yarborough, M. Pothier

Recorder: J. Bailey

- 1. Review of Minutes – Feb. 12, 2013** – Approved . Two abstentions from member’s not present at Feb. 12 meeting.
- 2. 1213-090 Writing Fusion special topics questions – 2:15**
The committee brought up a concern regarding ENG101 grading. Currently ENG101 students are required to have a minimum grade of C- to progress into ENG102. The WRT090 proposal states a minimum completion grade of C in both WRT090 and ENG101. Representatives from the ALP team Lisette Espinosa, Elle Yarborough and Margaret Pothier said they would discuss this issue with the English department and advise the committee of the intended resolution.
- 3. Review of new version of course proposal form** – Kathy Proietti has volunteered to revise the course proposal form. She asked the group for feedback on the draft she presented. Carolyn Cohen volunteered to test it out on a course proposal that she needs to submit.
Substitution form – Substitution process needs to be refined. This will be put on the next (or a future) agenda.
- 4. New recently received proposals initial review**
1213-092 GS: Dance Option – This proposal is to add PSY101 to the program as well as a performing arts elective. Grace asked for the change to take place effective Fall 2013 rather than Spring 2014. The committee approved this proposal pending 2 minor changes from Michelle Deane.
1213-093 Applied Technical Math – This is the first of a group of math proposals resulting from the new math chart. Chairman Pat Willett asked if the affected programs need to sign off on this proposal and the committee decided that they do not. This proposal was approved pending 2 missing signatures.

Adjourned: 3:55