

## Academic Affairs Committee Minutes

Tuesday, Nov. 5, 2013, 2:00-4:00 pm, SC213

**Attendees:** D. Felisberto, A. Fishbone, D. Naudzunus, P. Willet, K. Proietti, C. Cohen, M. Farrell, J. Ronsivalli, C. Rowse, G. Young, S. Joubert, R. Lizotte

**Guest:** Adrianna Holden-Gouveia, Rob Parker

**Recorder:** J. Bailey

1. Review of Minutes – 10/22/13 – accepted, 4 abstentions from members not present.
2. 2:15 - Proposals for re-review – Rob Parker

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1314-017	ST	PED200	Motor Learning & Development	Fall 2014	Fall 2014	<del>Special Topics course 1st run</del> <b>New course</b>	R. Parker	Approved. Changed course number to PED211. New course not special topics course.
1314-018	ST	PED211	Functional Anatomy & Kinesiology	Fall 2014	Fall 2014	<del>Special Topics course 1st run</del> <b>New course</b>	R. Parker	Approved. Changed course number to PED200. New course not special topics course
1314-019		PED161	Intro to Careers in Physical Education (new title) Intro to Movement Science	Fall 2014	Fall 2014	Course revision	R. Parker	Approved. Confirmed Info. Literacy from list. Based on Salem State model.
1314-020		PED201	Strength & Conditioning	Fall 2014	Fall 2014	Course revision	R. Parker	Approved
1314-034		PED164	First Aid & CPR name change to First Responder Training	Fall 2014	Fall 2014	Course revision	R. Parker	Approved. Confirmed Info. Literacy from list. Added PED161 as prereq.
1314-035			General Studies: Movement Science Option	Fall 2014	Fall 2014	Program revision	R. Parker	Approved

3. New Proposals for initial review:

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1314-022		PSY203	Child Psychology	Fall 2014		Course revision	I. Gagne	Need to provide info on schools our students transfer to.
1314-026			Health Information Technology	Fall 2014		Program Proposal	Wheaton/Demers	Will review at 11/19 meeting
1314-027		MRT100	Intro to Health Information Practice & Procedure	Spring 2015	Spring 2015	Course revision	Wheaton/Demers	Approved. Added course prereq. names and titles CIS110, 112 and 113.
1314-028		MRT202	Healthcare Data Collection & Analysis	Summer 2015		Course revision	Wheaton/Demers	Will review at 11/19 meeting
1314-029		MRT203	Quality Improvement & Management Techniques	Summer 2015		Course Revision	Wheaton/Demers	Will review at 11/19 meeting
1314-030		MRT297	Health Info Technology Practicum	Spring 2015		New course	Wheaton/Demers	Will review at 11/19 meeting
1314-031			Electronic Health Record Specialist	Fall 2014	Fall 2014	New Program	Wheaton/Demers	Approved. Will need to go to BOT for Dec. 6 meeting then to BHE for Financial Aid approval.
1314-033		MRT291	Electronic Health Record Specialist Externship	Summer 2015	Summer 2015	New course	Wheaton/Demers	Approved
1314-036	IA		Phlebotomy Technician Certificate inactivation	Spring 2014	Spring 2014	Program inactivation	S. Adams	Approved
1314-037		HES120	Phlebotomy	Fall 2014	Fall 2014	Course revision	S. Adams	Approved
1314-038		RTA191	Clinical Practicum I	Fall 2014	Fall 2014	Course revision	P. Willett	Approved
1314-039		ESL012	ESL Intermediate Writing with Grammar	Fall 2014		New Course	A. Thomas	Will review at 11/19 meeting
1314-040		ESL013	ESL High Intermediate Writing with Grammar	Fall 2014		New Course	A. Thomas	Will review at 11/19 meeting
1314-041		ESL014	ESL Advanced Writing with Grammar	Fall 2014		New Course	A. Thomas	Will review at 11/19 meeting
1314-042		ESL022	ESL Reading 2	Fall 2014		Course revision	A. Thomas	Will review at 11/19 meeting
1314-043		ESL023	ESL Reading 3	Fall 2014		Course revision	A. Thomas	Will review at 11/19 meeting
1314-044		ESL024	ESL Reading 4	Fall 2014		Course revision	A. Thomas	Will review at 11/19 meeting
1314-045		ESL032	ESL Listening/Speaking 2	Fall 2014		Course revision	A. Thomas	Will review at 11/19 meeting

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1314-046		ESL033	ESL Listening/Speaking 3	Fall 2014		Course revision	A. Thomas	Will review at 11/19 meeting
1314-047		ESL034	ESL Listening/Speaking 4	Fall 2014		Course revision	A. Thomas	Will review at 11/19 meeting
1314-048		ESL115	ESL Advanced Integrated Writing Skills	Fall 2014		Course revision	A. Thomas	Will review at 11/19 meeting

Adjourned: 4:00