

Academic Affairs Committee Minutes

Tuesday, Oct. 22, 2013 2:00-4:00 pm, SC213

Attendees: R. Lizotte, S. Wares, H. Wilson, D. Naudzunus, P. Willette, C. Rowse, J. Ronsivalli, K. Proietti, A. Fishbone

Guest: Adrianna Holden-Gouveia

Recorder: J. Bailey

1. Review of Minutes – 10/8/13 – accepted, three abstentions from members on present.
2. New Proposals for initial review:

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Imple m	Explanation	Proposer	status
1314-017	ST	PED200	Motor Learning & Development	Fall 2014		Special Topics source 1st run	R. Parker	Approved pending clarification on whether this class has run as a directed studies course
1314-018	ST	PED211	Functional Anatomy & Kinesiology	Fall 2014		Special Topics course 1st run	R. Parker	Approved – pending clarification on whether this class has run as a directed studies course and check course number
1314-019		PED161	Intro to Careers in Physical Education (new title) Intro to Movement Science	Fall 2014		Course revision	R. Parker	Committee questioned information literacy – basic reading and no writing – questioned credit change from 3 to 2 - will 2 credit course transfer?
1314-020		PED201	Strength & Conditioning	Fall 2014		Course revision	R. Parker	Committee recommended adding PED124 Weight & Training as a pre-req. – questioned credit change from 3 to 2 – will 2 credit course transfer? Confirm information literacy.
1314-021			Engineering Science Program	Fall 2014		Program revision	P. Chanley	Approved. The addition of classes in the Chemical and Civil Engineering programs ensures a seamless transfer to Umass Lowell.
1314-023		REA011	Basic Reading	Fall 2014		Course revision	P. Schade	Approved
1314-024	IA	REA012	Basic Reading Lab inactivation	Fall 2014		Course inactivation	P. Schade	Approved
1314-025		REA021	College Reading	Fall 2014		Course revision	P. Schade	Approved

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Imple m	Explanation	Proposer	status
1314-026			Health Information Technology	Fall 2014		Program Proposal	Wheaton/Demers	Will move to 11/5 agenda
1314-027		MRT100	Intro to Health Information Practice & Procedure	Spring 2015		Course revision	Wheaton/Demers	Will move to 11/5 agenda
1314-028		MRT202	Healthcare Data Collection & Analysis	Summer 2015		Course revision	Wheaton/Demers	Will move to 11/5 agenda
1314-029		MRT203	Quality Improvement & Management Techniques	Summer 2015		Course revision	Wheaton/Demers	Will move to 11/5 agenda
1314-030		MRT297	Health Info Technology Practicum	Spring 2015		New course	Wheaton/Demers	Will move to 11/5 agenda
1314-031			Electronic Health Record Specialist	Fall 2014		New Program	Wheaton/Demers	Will move to 11/5 agenda
1314-033		MRT291	Electronic Health Record Specialist Externship	Summer 2015		New course	Wheaton/Demers	Will move to 11/5 agenda
1314-034		PED164	First Aid & CPR name change to First Responder Training	Fall 2014		Course revision	R. Parker	Is lab necessary to evaluate skills?
1314-035			General Studies: Movement Science Option	Fall 2014		Program revision	R. Parker	Not approved – 2 special topics classes cannot be used for program requirements

3. High Cost Course Fees – Pat Willett

Pat said that Health courses are no longer on the high cost course fee list. There are 3 separate tuition rates: Regular credit course, iHealth credit course and other Health credit course. The two separate blocks for Health and iHealth were added to the proposal form. Next year, Health and iHealth courses will cost the same. Basic Writing was also added to the course proposal form. New form will be uploaded to the website.

Adjourned 3:55