

Present: Judy Zubrow, Kelly Sullivan, Janice Rogers, Mike Hearn, Carolyn Knoepfler, Bill Heineman, Kim Burns, Tina Favara, Mary Farrell, Dawna Perez, Nancy Julin

Report outs on FY16 Goals continued from last meeting:

Tina:

- Financial aid space separated from CPAC and expanded in Lawrence
- satellite Veterans office created in Lawrence
- second Intersession successfully developed and implemented
- active participation in DOE Financial Aid experiments
- slow growth in the Fed's matched savings program (student eligibility is a challenge)
- successful implementation of the math GPA pilot
- supported 4-Year college partnerships: 2 MOUs, space created in LCPAC

Janice:

- building a data dashboard for Academic Preparation (AP) Department initiatives like the Fusion classes
- 2 math areas collaborating; refining developmental math curriculum for Fall 2017
- working on maintaining communication between AP and other departments/divisions
- enrollment down a lot in AP; looking at ways to recover, especially in ESL
- Eldiane Elmeus visiting departments to discuss value of FYS; advisory vote of ACA in fall
- scaling back Learning Communities next year but may grow again as part of pathways
- English Department doing a lot of work on Early College

Kelly:

- spent a lot of the year familiarizing herself with division and faculty
- progress on advanced manufacturing initiative with a new coordinator, revised curriculum
- not so much progress on automotive certificate: tough to find a coordinator
- new culinary program being explored for downtown Haverhill with Endicott College
- working on building a division identity
- working on making the division office work better

Bill described roles of Rick Haskell and Michael Pearson in replacing David Gingerella and also provided update on search for a new CFO.