



Academic Affairs Committee Minutes

Tuesday, February 7, 2017, 2:00-4:00 pm, SC213

Attendees: (present for full meeting) D. Felisberto, K. Holmes, H. Mores, D. Naudzunus, P. Willett, H. Wilson, G. Young
 (present for second half) A. Fishbone, C. Knoepfler

Guests: W. Heineman, E. Mendonca, J. Zubrow

Recorder: J. Bailey

1. Review of minutes from 1/24/17 meeting - accepted
2. Proposals for 2nd review – **Judy Zubrow, 2:15 pm**

Judy explained that this change brings these courses up to the national standards that the ACTFL recommends: using the target language as exclusively as possible. The Academic Affairs Leadership Team has endorsed this change so we are in compliance with these standards. She said that there may be a transition period, but that the health professions are craving Spanish speakers. Dean Mary Farrell will promote this course in the hospitals. These courses will also be useful in the contract with the law enforcement community.

Pat Willett brought up the concerns that the committee has with SPN105: The level seems to have changed from what it was. What was the original intent? Are you changing the target audience? Is the class going to fill? Has the course run recently? Judy said the class hasn't run. Dean Mary Farrell will be encouraging enrollment in the health area. The course hasn't been taught at this level. The outcomes have not changed. This is a change in the pedagogy.

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1617-045		SPN105	Conv. Med. Spanish-title change to Spanish for Medical Professionals I	Spring 2018	Spring 2018	Course revision	M. Bonet	Approved. 5 people voted yes. 1 abstention
1617-046		SPN111	Intro Spanish I – title change	Spring 2018	Spring 2018	Course revision	M. Bonet	Approved. 5 people voted yes. 1 abstention.

3. Proposals for initial review

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1617-049		ESL120	ESL Fusion	Spring 2018	Spring 2018	New Course	A. Cameron	Approved
1617-050		BIO215	General Ecology	Fall 2018	Fall 2018	Course revision	M. Clements/ K. Thomas	approved
1617-040		MAT020	Foundations of Mathematics	Fall 2017		New course	L. Murphy etc.	See below
1617-041		MAT022	BA II name change to Foundations of Algebra	Fall 2017		Course revision	L. Murphy etc.	See below

Concerns with MAT020 and MAT022 proposals to share with proposers:

1. Timeline concern - Grace is already compiling admission criteria for Fall 2018 students. These revisions will have an impact.
2. Math Chart – equivalencies. MAT010 **and** MAT021 would be equivalent to Basic Algebra I as a pre-req for MAT 022. Can this be identified in Banner?
3. Would an override be required for students who took Basic Algebra I in the past?

4. 3:00 - Bill Heineman – Academic Affairs Activities, Curriculum & Policy Update

1st step – Met with consultant. Categorized programs.

2nd step – see where the programs land. Collect feedback and talk through recommendations. Have begun talking with the CIS, Engineering, and Early Childhood areas. CIS may be merging a few programs and rebranding the Helpdesk Certificate.

It's hard to predict at this point how much business this will generate for the committee. Most changes will not occur this semester, with the exception of a few in-activations.

Pat Willett asked about timelines. The committee needs changes a year ahead of time for Banner and catalog purposes. Bill said the exceptions to this would be rare. Mike Penta and his colleagues should follow this timeline. The cabinet will vote on Bill's recommendations on March 7. Bill's mantra is to "take care of all students" so that current student's won't get hurt. Pat asked to encourage people not to wait until the deadline to submit proposals. Carolyn Knoepfler said she would encourage Mike Penta to do the easy one's now.

A big category of "fix's" are in the Early Childhood Education and Early and High School Education areas. May be updating these and getting people to think proactively.

New initiatives: Bill said a few new ideas from the consultant were Physical Therapy Technician, Pharmacy Technician, Psychology Degree, Math Degree.

Grace Young asked what we would offer dislocated workers. We need (certificate) programs for them.

Bill said in 2 weeks a draft memo of recommendations will be available to comment on.

Adjourned at 3:45