



Academic Affairs Committee Agenda

Tuesday, April 28, 2015, 2:00-4:00 pm, SC213

Attendees: P. Willett, D. Naudzunas, S. Weber, G. Young, K. Holmes, M. Cross, H. Mores, A. Fishbone, C. Rowse, J. Ronsivalli

Guest: K. Burns

Recorder: Jane Bailey

1. Review of minutes from 4/14/15 meeting - accepted
2. Flexible Online Course Model - Kim Burns handed out a “draft” description of Flexible Online Learning model. Below are some of the highlights:
 - Intended to serve academically prepared busy adult students (probably older than 24) who cannot attend college – completely on line. Considering a model that will offer 2 eight week terms per semester, allowing more entry points to students and ability to complete courses much faster than a normal semester.
 - Meant to provide access to students not currently attending NECC. Possibly recruit out of state/international students
 - Fees will likely be the same as current NECC courses, with an additional \$15 technology fee.
 - Program will have a different name. Courses will be the same but coded differently to distinguish them
 - Courses that fit into Mass Transfer Block have been identified to be the first pilot courses. Intention is to start in Fall 2015
 - Students will have an advisor on line. Courses will have common navigation and course design. Pearson has a model that can be used.
3. Proposals for review –

| Proposal | Type | Course # | Course/Program Name | Implement | Acpt Implem | Explanation | Proposer | status |
|----------|------|----------|---|-------------|-------------|-----------------|----------|---|
| 1415-077 | | MRT103 | Coding & Classification for Medical Billing | Spring 2016 | | Course revision | S. Weber | approved |
| 1415-078 | | MRT290 | Medical Billing Internship | Spring 2016 | | Course revision | S. Weber | approved |
| 1415-079 | | MRT291 | Electronic Health Records Specialist Externship | Spring 2016 | | Course revision | S. Weber | Hold pending clarification of pre-reqs. |
| 1415-080 | | MRT297 | Health Information Technology Practicum | Spring 2016 | | Course revision | S. Weber | approved |

Upcoming Proposals

- Web Design Certificate – Have not received updated proposal. Committee will review next year.
- Associate Science Business Management Hospitality – Original Program was not inactivated. Certificate does not have ENG101. AS would likely be revised to meet CAS and transfer requirements. Since the deadline is passed, this would probably be for Fall 2016.

Adjourned: 3:30

CC: N. Julin, M. Farell, W. Heineman, T. Fallon, S. Shain