

PROGRAM REVIEW STATUS REPORT

PROGRAM: ALCOHOL/DRUG ABUSE COUNSELING CERTIFICATE

Date last updated: March 2014

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AREAS FOR IMPROVEMENT, IMPROVEMENT ACTIVITIES, AND RESOURCE REQUESTS		STATUS OF ACTIVITIES AND REQUESTS	
DATE RECORDED	AREAS, ACTIVITIES, AND REQUESTS	DATE OF STATUS REPORT	STATUS
6-11	Insufficient faculty to adequately advise certificate program majors during the academic year	February 23, 2012	The challenges of meeting the demand for academic advising continues, given the significant ongoing growth of the Human Services Program as a whole without a comparable increase in faculty advising time. (In Fall 2007 the overall Human Services Program enrollment was 95 as compared to 129 in Fall 2009, 145 in Fall 2011 and 154 in Spring 2012. Since AY06, there has been a more gradual increase in enrollment to the Alcohol/Drug Abuse Counseling Certificate to 40 students, 47 and 45 students in AY 2007-2008, 2008-2009 and 2009-2010 respectively.) A new Human Services Program Staff Associate has been hired and is being trained given the resignation of Nancy Rusk our previous associate. The newly hired associate will be available by April 2012 to provide some academic advising on the Lawrence campus in the late afternoons and early evenings on a limited basis. The Dean of Academic Advising has also been available to assist with academic advising. Other academic advising staff have

			<p>also been willing to assist although the complicated nature of the human services program, particularly related to practicums, makes accurate advising rather challenging unless an advisor has an in-depth understanding of the program. We are hopeful that the implementation of DEGREE WORKS will eventually alleviate some of the inadequate resources for program faculty and staff advising. A (part time) staff position proposal is being submitted for consideration this spring which will allow for additional academic advising hours.</p>
		February 9, 2013	<p>The challenges of meeting the demand for academic advising have increased given the reduced availability of full time faculty (medical leave of one full time faculty person and reduced availability spring semester 2013 of the second faculty person). General academic advisors have assisted although as previously stated, the complicated nature of the human services program, particularly related to practicums, makes accurate advising rather challenging unless an advisor has an in-depth understanding of the program. The program staff associate has provided advising on the Lawrence campus as possible, given her limited part time availability.</p>
		March 31, 2014	<p>The challenges of meeting the demand for academic advising have continued given the</p>

			<p>ongoing reduced availability of full time faculty (episodic medical leave of one full time faculty person has most recently persisted since mid-semester fall 2013 through spring 2014). General academic advisors have assisted although as previously stated, the complicated nature of the human services program, particularly related to practicums, makes accurate advising rather challenging unless an advisor has an in-depth understanding of the program. The program staff associate has received additional hours this academic year and has provided advising on the Lawrence campus and the Haverhill campus. A (part time) staff position proposal was submitted for consideration this spring 2014 which would have allowed for additional academic advising hours and long term planning but it was not approved.</p>
6-11	<p>Inadequate system for addressing applicant and student needs during the semester breaks (summer and winter)</p>	<p>February 23, 2012</p>	<p>The Human Services Program enrollment has increased significantly (75 program admissions in AY07-08 as compared to 133 program admissions in AY09-10). As noted above, the Alcohol/Drug Abuse Counseling Certificate has shown a gradual increase. The Human Services Program Staff Associate has some limited hours to provide assistance during the summer months and winter break during which she facilitates Program Information Sessions, interviews applicants and provides academic advising.</p>

			<p>She did receive an increase in her hours for this academic year.</p> <p>Program enrollment has increased significantly as noted above. The Human Services Program Staff Associate has some limited hours to provide assistance during the summer months and winter break during which she facilitates Program Information Sessions, interviews applicants and provides academic advising. Again, as noted above, a proposal for a part time staff position is being submitted for consideration this spring. The additional hours will allow for additional availability of the staff associate during the summer months and the January winter break.</p>
		February 9, 2013	<p>Program enrollment has continued to increase (154 program majors in spring 2012). There has been no increase in faculty or program staff associate hours although one-time Perkins funding did allow for some increased assistance and availability during the January 2013 semester break.</p>
		March 31, 2014	<p>The program staff associate has received additional, increased hours this academic year and has provided advising on the Lawrence campus and the Haverhill campus. The additional hours allowed her to be more available during July and August of 2013 and will allow for some increased</p>

			<p>availability during June 2014. A (part time) staff position proposal was submitted for consideration this spring 2014 which would have allowed for additional academic advising hours and long term planning but it was not approved.</p>
6-11	Representation of minority students within the program	February 23, 2012	<p>Data gathered by the Office of Institutional Research and Planning, by semester, indicates that the combined associate and certificate programs within the Human Services Program included 23% of students in Fall 2010, 36% of students in Fall 2011 and 35% of students in Spring 2012 who identified as black, Asian, multicultural or Hispanic. Data did not break down racial/ethnic diversity among the three certificate and the one associate degree within the Human Services Program. Although uneven, there seems to be an overall increase in the percentage of minority students in the program, which was the desired goal. These percentages contrast to Fall 2011 data on all NECC student demographics on the Haverhill campus (where the majority of the certificate students take classes) which indicate that 30% of students identified as black, Hawaiian/Pacific Islander, Hispanic, multiracial, native American or none-resident alien. This contrasts dramatically with 58.1% of all NECC students on the Lawrence campus who identified as one of those "minorities". Essex County,</p>

		March 31, 2014	No new initiatives have been made in the past academic year in this regard. Data received in March 2013 is not comparable to statistics previously obtained. However, in Fall 2012, 24 students reported to be female and 10 students in the Alcohol/Drug Abuse Counseling Certificate reported to be male. In Spring 2013, of the 39 identified Alcohol/Drug Abuse Counseling Certificate majors, 27 were female and 12 were male.
6-11	Nature of classroom furniture (large and heavy tables) in many classrooms fosters traditional, less interactive structure rather than allowing for more flexible seating arrangements of small groups, a large circle of seated students, etc.	February 25, 2012	Dramatic improvements have been made. Classroom seating is much improved given that most Spurk classrooms received new tables and chairs that are more appropriate for our adult students during the January 2010 semester break and summer 2010 break. However, it is hoped that any further changes in tables and seating in classrooms will allow for tables on wheels so that the seating structure of a class can be more easily modified.
		February 9, 2013	No further action has been taken.
		March 31, 2014	No further action has been taken.