



**Achieving the Dream Core Team/Strategic Plan Goal Two Meeting
April 16, 2014 3:00 pm, SC213 Haverhill**

Minutes

Attendees: P. Dulchinos, W. Heineman, R. Lizotte, K. Mitchell, L. Nadeau, D. Perez, J. Rogers, P. Schade, T. Favara, T. Fallon, G. Young, C. Cohen, C. Thompson, L Gagnon, K. Kortz

Recorder: D. LaValley

1. ATD Annual Reflection Narrative/Interventions Showcase form/Leader College Recertification (Rick Lizotte)

Rick will answer the narrative questions. The deadline to submit the application for us is May 8th. Please get the responses back into Rick by April 28th. We take the information from the narrative for the leader college recertification. Fifteen people at NECC filled out the Principles Assessment survey. Rick will share the results that he receives and everyone can respond to that. You can give explanations as to why or how we can improve. One takeaway from the principles survey is, how we can do better?

Rick stated that he also needs information for the Intervention Showcase from those people doing interventions. There is a form you have to complete to tell about the intervention. Rick is the only one that can input the information on the ATD website. Make a connection between intervention and data that Tom has provided.

Need feedback on Question 2: In what ways is your reform work transforming the way students experience college? Question 3: Please describe your institution's progress in improving student success and completion over the past academic year. Consider both the positive factors and challenges affecting the student success efforts at your institution. This summary may include aspects related to the institution's culture and environment such as leadership changes, engagement of full and part time faculty, staff additions or transitions, state or federal influences, budget reductions, and reaffirmation of accreditations efforts. For those working on the Walmart Press Grant forward information to Jane Bailey. Don't worry about editing as Rick will do that. Trish stated, "The completion rating for reading in the fall is 70% and is 5% higher than ever." Question 4 talks about Principles Assessment Survey. Rick will not get aggregated results until April 23rd. We will react to those once Rick share the results. Question 6 is based on analysis of our progress over the past year. It looks at the aggregated results and from the results we determine what we will do to improve with our goals and plans for academic year 2014 -2015.

2. CSS - Next Steps (Janice Rogers)

Another CSS Dialogue Forum was held today with no new input. Janice and Elle took the CSS recommendations and presented at the dialogue forum in Lawrence. No one new came today so no additional feedback was received. The current proposal is to require CSS for all students starting fall 2016. There was a discussion on a waiver system needed in regards to those students who have taken college courses. Grace stated we need a system for those students who transfer in. Are they considered new? Kristen stated, we have in the works for the fall to offer English Comp 1 with CSS that Suzanne is teaching for programs that are already packed with courses and credits. We are looking at portfolios, summer bridge programs, and other ways to meet the CSS outcomes. This is viable for students based on feedback. One challenge will be quality control. We need to take lessons from core academic skills and seek assistance from S. Van Wert and E. Wentland to help us with a workshop to develop assignments, syllabi measuring CSS and along with waivers and course delivery. Janice and Clare stated that transferability needs to be determined. They are meeting with lab science tomorrow as they are very interested. We are also working on making Intro to Criminal Justice 4 credit and adding CSS just like Amy Callahan's Intro to Marketing Communication, COM105, CSS intensive. Grace stated that there are technical challenges with the registrar and she needs to be involved. Is it going to be a graduation requirement? Janice said they discussed it. Janice will have recommendations to academic affairs by fall 15 along with others options with CSS. But the framework will be in place. We need a dedicated group that includes financial aid, registrar and advising a pocket of effective people on a committee working on this. Claire and Trish stated, "we need a full time CSS professor. One person who is dedicated as this is a lot of work. Bill said it would be helpful at the next meeting to have a proposal on the organizational needs for this. How will dual enrollment students be handled? Tina said this will have to be considered. What are the specific criteria to waive out? After these discussions and feedback, Jane said our data continues to be good with positive results. We have been doing this CSS model since fall 2010. It was asked if we send out the survey again college-wide. Grace said portal through self-service where faculty have to submit NP rosters and grades. It is under the Faculty Member tab, there is a survey link. Work with MIS for assistance.

3. Latest Data on English Comp (Tom Fallon)

Bill asked for this to be placed on the agenda. Tom asked for the committee to take a look at this over the next month as not enough time at this meeting. We will discuss at next meeting. Note that we never considered writing at all and the data suggests we should be doing that.

- Making writing more focused of ATD (4th page)
- Enroll and Success completion (5th page)
- Our data semi flat and compared to other ATD colleges that did it.
- Only 54% of other colleges accepted gatekeeper.
- Page 1 is good news with English Comp 1 – we had great increases.
Lowest is males 2% the increase in Hispanic males taking comp 1.
Bill concern: since fall 07 looks flat. This should be on top of the agenda next meeting.

4) Jim Tschechtelin's Departure as Coach (Bill Heineman)

Jim is retiring and Lane raised a question about showing our appreciation in some way. Any ideas on a ways to say thank you for the work and assistance over 7 years. If you have clever ideas, send to Bill, Rick and Dawna.