



**Achieving the Dream Core Team Meeting
November 2, 2011 2:30-4 pm
TC103A**

Minutes

1. **Welcome/Introductions**-Bill Heineman started off the meeting with introductions around the table for the new members of the group. Bill Heineman: ATD co-chair and Vice President of Academic Affairs, Tom Fallon: Data Team, Carolyn Cohen: Associate Professor & Behavioral Sciences Dept. Chair, Grace Young, Colleen Walsh and Nora Sheridan: Advising Team, Dawna Perez: Early Alert Team, Jim Tschechtelin: retired President, Baltimore City Community College and Coach, Peter Dulchinos: NECC Board of Trustees, Donna Marquis: Dental Assisting Program, Rick Lizotte: ATD co-chair, Joanna Fortna: Professor and Writing Curriculum Coordinator, Linda Murphy and Lynne Nadeau: Math Team, Terri Manning, Assoc. Vice President Central Piedmont Community College and Data Coach, Karen Mitchell: co-chair First Year Experience Team, Janice Rogers, Acting Dean FSLAS Division and First Year Experience Team, and Lori Page, Student Trustee.

Bill Heineman welcomed the group and mentioned that there had been some change in personnel on the core team in hopes of renewing its energy and ideas.

2. **Update on an ATD “Results” Summit and Publications** – Bill said that when the core team met last they talked about summarizing what we’ve accomplished and telling the story to internal and external audiences. A small subset met (Bill, Rick, Nora & Grace) and came up with 2 ideas:
 - To put together a flexible set of material to use for various audiences. The group decided they may need more, perhaps a brief video. They will meet with marketing soon for ideas on putting materials together.
 - Bill talked about planning an event to use the material that would include people from off campus. Perhaps this could happen around Lane’s inauguration (April 30, 2012). If anyone has any ideas or is interested in joining the team to help with the planning of either of these two items let Bill or Rick know.

3. **Conversations with Jim Tschechtelin and Terri Manning**

Jim started off by congratulating the core team on becoming a leader college and said he felt NECC truly deserved it. He said that he gives NECC a great deal of credit as we really “get it and have executed it”. He went on to talk about sustaining change and that it is natural for people to say “when is it over?” He pointed out that ATD is never over. He talked about the “sense of urgency” and how that is easy in year one. He asked the team what ideas they have to maintain this sense of urgency.

- Dawna Perez talked about the strategies being intrinsic. She said we've seen the change snowball. The growth of this committee speaks for itself. It's become who we are and has helped us to go where we already wanted to go.
- Nora Sheridan agreed and said it's become part of who we are, "the fabric." She said Grace has trained 96% of the faculty on DegreeWorks. She said students and faculty want to get trained.
- Joanna Fortna talked about while editing the mission statement for the Academic Prep. Curriculum review she realized that instead of getting students to enter college level classes, they are now getting them to successfully complete them.
- Lori Page talked about how good the community college experience was for her and that she wants to help communicate it.
- Karen Mitchell talked about the importance of the leadership support, without which ATD wouldn't have happened.
- Rick Lizotte said that for him the sense of urgency is seeing the parts come together as a whole.
- Grace Young talked about how DegreeWorks allows them to see people move through and make sure it works well. She said advising was all over the map. Now everyone is on the same page. Students are advised consistently on both campuses. DegreeWorks is transparent and keeps the student on track, and allows us to catch them before it's too late.
- Tom Fallon said he thinks we will definitely continue on. He said it is usually difficult to see results in the developmental stages, and that we have seen results. He expects this to continue.

Jim talked about the Outcomes at the Fifth Year of the Cohort chart that the core team had copies of. He went on to talk about how Statway and Quantway helps to fix the hurdles in Math. He also said that the mathematical literacy for college students course that Jim Sullivan is developing is very encouraging. Bill Heineman said that this is a great example of what happens when you get out of the box and that it makes you wonder what boxes other disciplines are trapped in. Jim handed the floor over to Terri Manning.

Terri said that the college is not the same place, that it is dramatically different. She asked the group, "of all you've done and learned, what needed to be done the most?"

- Nora Sheridan said that the way the college looks at data has changed dramatically. She said people are more mindful of tracking and measuring and that really needed to happen.
- Bill Heineman added that the way we operate has changed. We are no longer in our silos. Academic Affairs, IR, Enrollment Management, etc. all work together. He feels that ATD encouraged that and said that you can't do it without breaking down the silos.
- Donna Marquis talked about the importance of new faculty orientation. Although this came before ATD, it was formalized later. She pointed out that understanding available resources contributes a great deal to student success.

Terri's next question to the team was "If you had it to do over, what would you do different?"

- Grace said that she would have backed up DegreeWorks a few years. This didn't happen because they hadn't found the right product.
- Joanna Fortna talked about "math envy" early on. She said she felt a disconnect with how the decision was made. She said that the WRAT team changed things. She felt it would have been worthwhile for the coaches to explain the (selection) process to the teams.

- Rick Lizotte agreed but pointed out that it made them do it on their own and they did it anyway. He said he learned that “we could have done it earlier.”

Terri and Jim thanked the core team for all their work. They said they will be back in April.

The next core team meeting is Wed. November 16 from 2:00 to 4:00 in PDR.