

**Academic Affairs Leadership Team
Thursday, June 2, 2011**

I. CHECK – IN

a) Agenda

- David Gingerella Introduction - Lane
- Program Review – Ellen W
- Online Hybrid courses - Lane
- FY12 Budget - Lane
- KSI - Lane

II. ACTION ITEMS

a) David Gingerella - Lane

Lane introduced David Gingerella to the group and the new CFO for the college. David informed the group that he will be meeting with various groups on campus to introduce himself and his staff.

ACTION(S): David will attend the first Support Staff Symposium to be held in August.

b) Program Review - Ellen

Ellen provided the group with a schedule of programs that will be reviewed this year and also into the future. She asked for feedback from the group.

ACTION(S): The group will provide feedback to Ellen by June 16 regarding programs that are scheduled for review.

c) Online/Hybrid Courses - Lane

Lane opened the discussion by reminding the group that steps have been put in place for future development of online and hybrid courses. For those courses that have been approved for FY12, the applications need to be submitted to Academic Affairs as soon as possible.

Jackie raised the issue of access to Blackboard for students. She had a concern that there are some students who cannot attend the open lab times and therefore cannot meet the hybrid requirements of some courses.

There was some discussion regarding providing each student with a laptop for access to Blackboard. Lane stated that this discussion will need to take place in the future as our Distance Education program is further developed.

d) FY12 Budget - Lane

Lane informed the group that the Board of Trustees has approved our budget as submitted at their last meeting. There was an approval by the Board for a \$6 fee increase for the fall semester.

ACTION(S): Sharon will begin distributing the budgets next week.

e) KSI - Lane

Lane informed the group that KSI is the new company that we are collaborating with regarding IHealth@NECC. The agreement has not been signed as it is still under review by the Board of Trustees and the Union.