

Academic Affairs Leadership Team
Thursday, April 26, 2012

I. CHECK – IN

a) Agenda

- Distance Ed. Course Development Prioritization - Bill
- Academic Standing Policy - Grace
- Distance Ed. Strategic Plan - Bill

II. ACTION ITEMS

a) Distance Ed. Course Development Prioritization - Bill

Jackie provided a Power Point presentation to the group on Distance Education which highlighted the gap in completion rates between online and hybrid courses. The discussion revolved around methods of creating better retention for students in all online courses.

The group also prioritized the list of courses to be developed in FY13 for Distance Education. Ten courses will be developed. The courses for FY13 development are:

- HUS101 – Intro. To Human Services
- HUS202 – Behavior Management Principles & Techniques
- ASL203 – American Sign Language Linguistics
- BIO102 – Human Biology Lab (hybrid)
- BIO103 & BIO104 – Human Nutrition & Health; Lab
- HES104 – Medical Office Administration
- RSC104 – Intro. To Respiratory Disease
- RTA203 – Radiobiology & Protection
- CIS214 – Help Desk Management
- EST104 – Engineering Essential & Design (hybrid)

b) Academic Standing Policy - Grace

Grace informed the group that the new academic policy standards are now loaded into Banner. She also notified the group that faculty will need training and Grace will attend division meetings to begin the process.

c) Distance Ed. Strategic Plan - Bill

Bill informed the group that a Distance Education Strategic plan will be developed and he encouraged the group to become involved.