

Academic Affairs Leadership Team
Thursday, February 14, 2013

I. CHECK – IN

a) Agenda

- Experiential Learning – Sue G.
- FY14 Budget - Bill
- Goal Reporting – Linda, Grace

II. ACTION ITEMS

a) Experiential Learning – Sue G.

Sue attended the meeting to discuss her ongoing efforts with experiential learning at the college. She also stated that her goal would be to have every incoming freshman student have an experiential learning opportunity. Pat described her efforts at having students come to lab dressed appropriately. She stated it is a requirement for the labs. Sue asked the group if they had any interest in becoming involved with this initiative. Sue asked the group to provide written notes to her if the group was interested. Grace stated that she felt that we should begin our efforts with those students who are currently working at the college.

b) FY14 Budget - Bill

Bill suggested that the Deans schedule a block of their time to review the budget package and to begin working on their budget process. He also suggested that the Deans should be working with their Department Chairs/Coordinators to begin budget preparations for FY14. The goals of each division should be in alignment with the college's strategic plan and the Academic Master Plan. Any capital requests should meet the threshold of \$50,000.

c) Goal Reporting – Linda and Grace

Linda reported on her completion of her goals for the library and Tutoring Center to the group. Grace also reported on her progress of her goals for the Advising Center. Both divisions gave a thorough report to the group.