

Academic Affairs Leadership Team
Thursday, January 3, 2013

I. CHECK – IN

a) Agenda

- MWPHE - Bill
- UML Haverhill Campus - Bill
- TASS - Bill
- Feedback on Minute Calculation - Sharon
- Academic Affairs Committee Memo - Bill

II. ACTION ITEMS

a) MWPHE - Bill

Bill provided the group with the MWPHE scholarship opportunity for students. The group will notify faculty of this opportunity in the event they would like to recommend one of their students.

ACTION(S): The group will forward the scholarship information to their division faculty.

b) UMass Lowell Haverhill Campus - Bill

Bill informed the group that UMass Lowell is in the process of creating a campus in Haverhill. Bill asked the group to provide suggestions on what programs students may need and what the college could suggest to UMass. Grace suggested a communications program, a counseling program, healthcare management, psychology, criminal justice, LPN and BSN, CIS, and some engineering courses. Linda asked if the new campus would need library services.

ACTION(S): The group will forward their suggestions to Bill.

c) TASS - Bill

Bill informed the group that Judith Kamber is able to support two faculty to attend the TASS conference this year. Bill asked the group to inform him of any faculty member that may be interested in attending.

d) Feedback on Minute Calculation - Sharon

Sharon requested feedback from the group regarding the calculation of minutes of class time. A training had been completed a few months ago and the administrative staff has been utilizing the new calculations. The group believed the calculation method is working and we will implement the policy.

e) Academic Affairs Committee Memo - Bill

Bill requested information from the group regarding any major projects that are upcoming or new initiatives. Bill has agreed to provide a memo each semester to the AAC committee to inform them of upcoming projects in the Academic Affairs Division.

ACTION(S): The group will send their information to Bill by January 18.