

**All College Assembly Meeting**  
**Monday, February 14, 2011**  
**12:00 – 1:00 p.m. TC103A, L244**

Terry Cargan, Chair of the Executive Committee, called the meeting to order at 12:06 p.m. with over 70 people in attendance.

**Approval of November 15, 2010, ACA meeting minutes**

A motion to approve the minutes of November 15, 2010 was made by Barbara Stachniewicz and seconded by Susan Sanders. All members voted in favor.

**NEASC Recognition & Award Winners**

David Hartleb wanted to update the college on our NEASC accreditation and to announce the Board of Trustees' decision in naming Lane Glenn as our new President. Lane will be taking office July 1, 2011, and David wanted to congratulate Lane.

David stated that from October 31 through November 3, the NEASC team visited the college. The team then sent a report to the Commission in late December / early January and a copy was sent to him for his opinion. David stated that the report was glowing and positive and he did not see any changes that needed to be made. The team was impressed with this institution and that was reflected in their report. What now remains is that he has to go before the Commission on March 4<sup>th</sup> and answer any questions. Lane Glenn will also be accompanying him on this visit. After the visit, the Commission will get back to David with their accreditation decision. David did state that once he has their decision, he will advise the college community regarding the report and their recommendations. He thanked everyone involved with the NEASC accreditation process for all their hard work.

A token of appreciation was given to members of the Accreditation Team.

Lane Glenn discussed the NEASC self study and thanked Jim Murphy and Judith Kamber for all their hard work. This was an opportunity for us all to grow and to realize that our self study was a unique one that he believes, NEASC has never seen. He stated that art and function merged wonderfully with that self study. It was unfortunate that we were unable to have our convocation due to us being snowed out. A wonderful program had been lined up and, hopefully, we can do that again.

Lane then shared information regarding the NISOD Awards for Excellence which recognizes outstanding teachers in the country's community colleges. This year's recipients will be able to attend the NISOD conference and he recognized all four: Jim Brown, Isabelle Gagne, Ethel Schuster and Ruth Young.

**NECC Committee Inventory**

Terry Cargan updated the college on the ACA assessment that was disseminated last semester. A number of employees mentioned that the timing for meetings was not convenient. For the ACA, this is something we have been looking into and exploring possible ways to resolve this

issue. The Executive Committee has met with Lane Glenn to discuss a 2 hour meeting block on Wednesday afternoons. Terry asked the college for questions / comments on this topic.

Lane mentioned that last Fall, the Academic Deans looked at class scheduling. Now we have an annual course scheduling process and if we were to change meeting times, our Fall 2012 class scheduling will be affected. There still is time to make changes to meeting times and it should be done prior to November 2011.

Sue Grolnic stated that she spoke with Nita Lamborghini about this idea and that many students stay on campus through lunchtime then leave. If you remove the lunchtime hour this will impact them. Student committees also do meet at that time and we should realize that if we push any activities to a time after 1:00 p.m., it will impact students.

ACA members' comments included:

- If we have a block of time on Wed. Afternoon – will this replace classroom time?
- It will be a real disservice to other student activities and student's scheduling classes. We need to preserve time for student activities.
- It's a good idea to have a meeting block in the afternoon but the issue on student activities should be a separate issue to discuss.
- Mary Ellen Ashley suggested that we look into what the Student Senate does. Their schedule is from 3:00 to 5:00 on Wednesdays and it might be more convenient to look into this.
- Primetime for meetings is at 12:00 and some stated that people are more alert and awake at that time instead of late afternoon.
- The issue with clinical is still a problem with Wednesdays.

### **Constituency Concerns / Announcements**

Terry mentioned that elections are coming up in April. Since we now have four divisions instead of five, there needs to be a charter change that addresses that. Ernie Greenslade updated the college that we will be celebrating our 50<sup>th</sup> anniversary in the Fall. She asked if anyone was interested in helping out or had ideas to please contact her. We want as many groups as possible from the college involved in the celebration.

George Medelinkas inquired if Terry spoke with David Hartleb regarding upper management allowing their employees to attend ACA meetings. Terry did speak with David who assured her he has.

**Barbara Stachniewicz made a motion to adjourn. It was seconded by Jim Hellesen. All members voted in favor. The meeting was adjourned at 12:50 PM.**