

May 24, 2013

AALT Meeting Notes

Present at the meeting:

William Heineman, Nancy Garcia, Donna Bertolino, Ellen Wentland, Sharon Wolff, Linda Shea, Judith Zubrow, Janice Rogers, Chuck Phair, Sharon McDermot, Mary Farrell, Diane Zold-Gross, and Grace Young.

I. Update on Workforce Development—Refer to Diane's handout for more Information

- Workforce Development and Continuing Education is changing its name to Center for Corporate and Community Education(CCE)
- The Center will be launching its new website, improving communications to college, and branding its services
- The Executive Director is focused on Corporate Training working with non-profit organizations, healthcare and others by reaching out to determine the needs of employees

Other Initiatives outside of Corporate Training

A. Credit Non-Credit Integration (CNCI)

- Looking more at connections from non-credit to credit as Career ladders and professional development— one of the initiatives— plans to reach out to AALT for ideas
- Working on Flex Reg- ability to register online for fall 2013 with a soft launch of August

- Continues to offer Noncredit programs and single courses– some of CCE’s newer programs are in accounting and QuickBooks
- Kotzen program, coming on board
- Working with Dawna Perez on grant writing programs
- Continue partnership with Salem State’s Small Business program
- In fall launching higher level certification prep programs in Computer Information Sciences and Information Technology
- HealthCare training (with portability)
 - Looking to develop CNA and Home Care program partnership
- Credit Non-credit(CNC) Machine program is up and running–doing well

B. Community Ed Side

- Continue to offer Ed to Go online courses, personal enrichment programs
- Methuen partnership
- College for Kids is now in Non-Credit- grant to provide transportation – STEM based
- College of Older Learners(CoOl)- programs based on retirement
 - moving to Riverwalk
- Will no longer be involved in the Veasey Park partnership

II. Discussion of Enrollment and Grad history–Ellen Wentland–Refer to Handout

- Grew out of a charge related to outcomes assessments in the Academic Master Plan

- Assessment of outcomes was a challenge because some programs did not have enough enrollments to produce valid results
 - a thought is that we don't assess the various options separately
- Collecting products from courses is also difficult because students tend to be in different levels of the coursework
- Some of the Career a programs are strong contributors in terms of the college assessment and its health
- Consider doing Program Review if Program has had at least 50 students enrolled
 - Learning Outcomes are depending on graduates

III. UMASS Lowell on campus–Bill

- Will be joining us on campus in September
- Two classrooms dedicated to them in Tech Center for afternoon–late evening courses
- Administrative staff may be based in what is now PreK–12 Office
 - original idea was not to bring 100/200 level courses, but not reality for some programs; students would be hurt if some exceptions are not made
- Will look to Academic Deans/Assistant Deans to assist with input on courses being suggested to be offered on the NECC campus
 - will need to look at individual programs and negotiate
- Courses that we develop at the 100 and 200 levels will need to cease to be offered by UMASS Lowell
- Looking at Criminal Justice and Business as initial offerings

IV. Other Business

- Lots of physical activities going on both Haverhill and Lawrence
 - new bookstore and food facilities being put into place, so please funnel requests for moves etc. through Sharon

Do we have new hires?

- Not yet, still working on filling positions

Update on Budget

- Will hopefully have some information in a couple of weeks