

## Academic Affairs Committee Minutes

Tuesday, December 18, 2102, 2:00-4:00 pm, SC213

**Attendees:** P. Willett, D. Naudzunus, A. Fishbone, C. Cohen, D. Naudzunus, R. Lizotte, H. Wilson, J. Ronsivalli, D. Felisberto, S. Wares, G. Young

**Guests:** Dean Chuck Phair, R. Gouveia

**Recorder:** Jane Bailey

**1. Review of Minutes – December 4, 2012 – approved.**

**2. New Proposals for initial review:**

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Status
1213-047		MRT290	Medical Billing Internship	Fall 2013	Fall 2013	revision of course	Approved
1213-048			Medical Billing Certificate	Fall 2013	Fall 2013	revision of program	Approved
1213-049			Medical Coding Certificate	Fall 2013	Fall 2013	revision of program	Approved
1213-051		MRT117	Basic Diagnosis Coding Systems	Fall 2013	Fall 2013	revision of course	Approved
1213-052		MRT118	Procedure Coding Systems (CPT)	Fall 2013	Fall 2013	revision of course	Approved
1213-053	IA		Medical Billing Certificate F2F	Fall 2013	Fall 2013	program inactivation	Approved
1213-054	IA		Medical Coding Certificate F2F	Fall 2013	Fall 2013	program inactivation	Approved
1213-082			Radiologic Technology	Fall 2014	Fall 2013	revision of program	Approved
1213-083		CIS130	Web Design I name change to Web. Dev. I	Fall 2013	Fall 2013	revision of course	Approved
1213-084		CIS230	Web Design II name change to Web. Dev. II	Fall 2013	Fall 2013	revision of course	Approved
1213-085			CIS: Computer Science Transfer Option	Fall 2013	Fall 2013	revision of program	Approved
1213-086			CIS Degree-Applications Option	Fall 2013	Fall 2013	revision of program	Approved
1213-087			CIS Degree - IT Option	Fall 2013	Fall 2013	revision of program	Approved
1213-088			Web Page Design & Development Certificate	Fall 2013	Fall 2013	revision of program	Approved

### 3. Re-review of Proposals

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Status
1213-040			CIS: Computer Science Transfer Option	Fall 2013	Fall 2013	revision of program	Additional changes made and resubmitted as 112-085
1213-041			Computer Security Certificate	Fall 2013	Fall 2013	new program	Approved
1213-042			Computer Networking Certificate	Fall 2013	Fall 2013	revision of program	Approved
1213-043		CIS115	Information Security	Fall 2013	Fall 2013	revision of course	Approved
1213-075		CIS215	Advanced Computer Security	Fall 2013	Fall 2013	new course	Approved

### 4. Other business

The committee voted to not approve proposals 1112-098, 099, and 100, (developmental reading course name changes) and will send this recommendation to Vice President, Bill Heineman.

**ADJOURNED: 4:05**