

Academic Affairs Committee Minutes
Tuesday, November 6, 2102, 2:00-4:00 pm, SC213

Attendees: Pat Willett, Deb Naudzunas, Donna Felisberto, Kathy Proietti, Grace Young, Heather Wilson, Carolyn Cohen, Rick Lizotte

Recorder: Jane Bailey

Guest: Dean Chuck Phair, Dean Mary Farrell, Assistant Dean Shar Wolff, Trish Kidney

1. Review of Minutes – October 23, 2012 - approved

2. New Proposals for initial review:

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	
1213-040			CIS: Computer Science Transfer Option	Fall 2013		revision of program	Awaiting UML transfer agreement
1213-044			Medical Assistant Certificate	Fall 2013		revision of program	Will be sent back to proposer. Needs work on course sequencing
1213-045		MAS120	Clinical Lab Procedures	Fall 2013	Fall 2013	revision of course	Approved
1213-046		MAS190	Medical Assisting Practicum	Fall 2013	Fall 2013	revision of course	Approved
1213-050		GEO103	Urban Geography	Fall 2013	Fall 2013	new course	Approved as special topics course
1213-055			General Studies Art	Fall 2013		revision of program	CIS & GRA depts. Need to work together on course elective transfer issues and bring answers to next meeting
1213-056		ART102	Two Dimensional Foundations	Fall 2013		new course	Will move to 11/20 agenda
1213-057		ART108	Three Dimensional Foundations	Fall 2013		revision of course	Will move to 11/20 agenda
1213-058		ART121	Intro Photography	Fall 2013		revision of course	Will move to 11/20 agenda
1213-059		ART130	Intro to Digital Photography	Fall 2013		revision of course	Will move to 11/20 agenda
1213-060		ART140	Computer Graphics	Fall 2013		new course	Will move to 11/20 agenda
1213-061		ART141	Digital Imaging: Photoshop	Fall 2013		revision of course	Will move to 11/20 agenda
1213-062		ART142	Typography	Fall 2013		new course	Will move to 11/20 agenda
1213-063		ART143	Publication Design	Fall 2013		revision of course	Will move to 11/20 agenda
1213-064		ART151	Animation	Fall 2013		revision of course	Will move to 11/20 agenda

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	
1213-065		ART152	Video	Fall 2013		new course	Will move to 11/20 agenda
1213-066		ART220	Visual Communication Seminar	Fall 2013		new course	Will move to 11/20 agenda
1213-067		ART222	Studio Lighting	Fall 2013		new course	Will move to 11/20 agenda
1213-068		ART230	Advanced Digital Photography	Fall 2013		revision of course	Will move to 11/20 agenda
1213-069		ART235	Portfolio for Art	Fall 2013		new course	Will move to 11/20 agenda
1213-070		ART241	Digital Imaging II	Fall 2013		new course	Will move to 11/20 agenda
1213-071		ART250	Designing Web Pages: Dreamweaver	Fall 2013		revision of course	Will move to 11/20 agenda
1213-072		ART253	Motion Graphics	Fall 2013		new course	Will move to 11/20 agenda
1213-073		ART254	3D Modeling	Fall 2013		new course	Will move to 11/20 agenda
1213-076			Medical Assistant Certificate- Evening program iHealth	Fall 2013		revision of program	Hold

3. Bill Heineman (3:30 to 4:00) – Academic Affairs Committee role

Bill visited the committee to discuss their role beyond curriculum approval work. He asked how involved the committee wants to be on pedagogical changes, given the amount of proposals that already come through the committee and the time constraints. Bill offered to solicit projected pedagogical changes from the AALT once during the semester and he would report the “top 10” or so per semester to the committee. The committee agreed that this report from Bill would be useful to see what shifts lie ahead and if necessary, form a subcommittee.

Meeting adjourned at 4:15 pm