

**Integrated Student Experience (ISE) Implementation Alliance**  
**August 23, 2018 Meeting**  
**9:30-10:30 AM C204 Center for Professional Development**

**MINUTES**

**Present: Burns (Guest), Callahan, Ciampi, Favara, Farrell, Giampa, Hearn, Heineman, Holden-Gouveia, Hudson, Knoepfler, Portanova, Sullivan, Young**

**1. Academic Advising Council: review of draft charter**

- Academic Advising is one of most crucial parts of ISE: touches all three goals (sense of belonging, academic structure, seamlessly integrated services)
  - also one of most complicated because it does touch all 3 goals, contractual realities, and the challenge of adjusting long-established practice
  - so we haven't been rushing on this: OTHER parts of ISE may help advising reform
- Broadly speaking the basic change we are trying to move toward is accomplishing advising for new and undecided students in the Student Success Hub and for all other students in the Academic Centers
- This year we have two goals: advising experiments and sketching BIGGER changes for later implementation
  - for that we need a team: an Advising Council
  - feedback on draft charter for the Advising Council:
    - Questions about NACADA: strong potential value of it especially for those without deep advising experience; get faculty advising leads memberships in NACADA
- Although not big changes this year, eventually could be pretty big: TOO big for Academic Center faculty leads to handle in addition to their other duties
  - And GOOD to draw in more faculty to ISE work: especially those interested in Advising
  - How do we find faculty advising leads?
    - workload will be an issue: could be compensated through college service, advising hours, and eventually stipends/reassigned time (probably not needed this fall)
    - review E4 forms: those with full forms would be good candidates
    - Bill will put out a general request for participation in the Council and faculty leads of Academic Centers and their supervisors will discuss at division meetings on Convocation

**2. Professional Development needs for the ISE this year: Kim Burns (guest)**

- How do faculty/staff work in ways that will maximize the benefits of the ISE for students?
  - Team/community building sessions
    - Hub is definitely interested in this
  - Faculty may need academic program-related PD: for advising purposes
  - Community building between leaders from Academic Centers and from Hub
  - Professional Studies Center interested in PD for its unique circumstances
  - Financial aid liaisons for the Centers are coming for the fall
- Reach out to Kim with ideas

**3. Updates from the Teams**

**Curriculum Pathways:**

- Grace reports that roughly a quarter of programs have submitted maps

- a big question is how do milestones get added? Bill will consult w/key stakeholders and get an answer out
- students won't learn all they need to know about their pathways from the maps; maps are conversation starters and may need formal and informal supplements for students to understand structure and rationale of their program, courses, etc.

**Academic Centers:**

- Kelly will work with Center leads and Sharon to establish phone needs and location/contact information for each Center in the college directory
- Human Services accreditation meetings occurred in Center for Professional Studies
- Center for Business and Accounting has planned Welcome Week activities

**Student Success Hub:**

- one more core team meeting then transition to HUB advisory council
- need to discuss transition for students to Academic Centers and exploratory program

**Advising Reform:**

- Grace and Stephanie Wares will lead EAB Build Team on Advising
- Grace is seeking more advisors to use Provide Support tool for virtual advising

**4. Other Issues**

Next meeting: September 6<sup>th</sup> is last Thursday morning meeting; Tuesday afternoons after that: September 18<sup>th</sup> is next one: **Can we do an update on the Exploratory Major then?**

**Convocation update**

- Bill will work with Sharon/Marcom on map copies and availability
- Bill and Tina will pursue problems with voice mails at VP level