



**Operations Team Meeting Minutes
Student Center SC106, April 5, 2016**

Attendees: D. Brown, R. Brown, L. Buckley, T. Delvecchio, T. Favara, A. Gagne, C. Goodwin, E. Greenslade, R. Haskell, G. Hatem, M. Hearn, C. Lavery, M. Leavitt, , D. McAskill, S. McDermot, S. McManus, L. Meccouri, S. Shain.

Richard Haskell opened the meeting at 12:00, explaining that Michael Pierce unfortunately could not attend, as he was at a meeting with DCAMM in Boston.

Justine Caron commented on the recent video entitled bystander Training and encouraged everyone to attend any future training sessions.

Rick explained that the classes at iHealth would be moving, with a deadline of May 31st. Rich Brown and David McAskill are busy removing fixtures and deciding on what contents that we decide to buy.

The Partnership with HEP at 420 Common Street is ending, resulting with the second floor being vacant. Regis College has expressed interest in moving into that area and is very committed to the Lawrence program and possibly moving to other locations. Their labs will be located at 414 Common Street, with classrooms at 420 Common St.

It was noted that Lyndon State College is also interested in locating to 420 Common St. More information will be forthcoming from Noemi Custodia – Lora.

Rick Haskell expressed a suggestion made by Michael Pierce that the Toilet Telegram be placed above the hand dryers and possibly be called the Telegram. Dina Brown and others expressed the positive reception this new project had, and also that President Glenn was very pleased, as recently noted at the Student Senate.

Allie Gagne informed the Team that volunteers were needed at the Second Annual Campus Classic 5K and Fun Run on Saturday, on May 7, especially in the parking lot area.

Everyone was reminded that Commencement will occur on May 21st. The student speaker will be selected soon. Some of the activities will include photo opportunities and social media contest to better promote the reception.

Due to the absence of some team members, the following topics were extended to the next meeting: update of Spurr renovation and the hanging of an event board by the Bookstore.

With no further issues, the meeting was adjourned at 12:20.

Respectfully submitted by Linda Buckley

April. 6, 2016