

## Strategic Planning Steering Committee Meeting Minutes

September 21, 2015

11:00am-12:00pm

Present: Noemi Custodia-Lora, Tina Favara, Francesca Gilkey, Bill Heineman, Linda Meccouri, Ashley Moore, Dawna Perez, Mark Reinhold, Janice Rogers, Wendy Shaffer, Mike Swiniarski

Not Present: Amy Callahan, Maria Carles, Lane Glenn, Lauren Scott, Richard Lizotte, and Marcy Yeager

Recorder: Cathy Lavery

There were two agenda items for this meeting: The meeting schedule for the fall semester; and Goal Teams' planned activities for the fall semester.

This is the last full semester of the current Strategic Plan. It is expected that a draft of the next Strategic Plan will be ready to discuss at Convocation in January, 2016 with a final plan ready for Trustees and DHE approval shortly thereafter.

### Goal Teams' Planned Activities for the Fall Semester

Goal Team One: GT1 Co-chair Noemi Custodia-Lora indicated that not all of the objectives within Goal Team One are measurable but that the Team is working toward ensuring that all activities are measurable. Goal Team One will convene meetings this semester and talk about next steps regarding work that still needs to be done to better integrate the two campuses. It's important that Lawrence maintain its own identity and also be part of the other campus.

Goal Team Two: Bill Heineman spoke next about the work of Goal Team 2. Bill stated that they would not launch anything new until the new plan plays out and will keep doing what they're doing: making the First Year Seminar a requirement; all students are now in Starfish; requiring all students to take math courses here. He also indicated that the high school predictor is better than Accuplacer; the Culture Equity sub-team of Goal Team 2 no longer exists and instead, Linda Meccouri and Bill are working on a new plan that is now a more holistic approach than in the past where it was a decentralized approach.

Goal Team Three: Janice Rogers spoke about Goal Team 3. The tutoring item has been resolved, tutoring support of the developmental area may change. DegreeWorks is ongoing, but it may not need to be an item in the future strategic plan. The library supports students with the helpdesk, open labs. The work of the Accessible Media team has brought awareness at the college regarding accessibility, including technology.

Goal Team Four: Co-chair Dawna Perez next spoke regarding Goal Team 4. Goal 4 has come a long way and still has a lot more work to get done. It is starting to build infrastructure, integrating what's been done. The Team has been doing more marketing/resources to faculty for career preparation. Dawna expressed the need to connect faculty, without being prescriptive. She also reported on the successful launch of the networking night. The plan is to have this once a semester, starting next year. May 19, 2016 will be the next one.

Goal Team Five: Goal Team 5 has not met yet this semester. Linda Meccouri spoke about expanding the culture of learning across the college (one book, one region). The composition of the committee has shifted. Outreach to those that have not had professional development is focused and deliberate to adjuncts, AFSCME, NUP, etc. There is a consensus to change employee orientation. It should now be completed in around five weeks, not three years. Process management has been taken off and new items added—computer training classes, strengths workshops, tour of college, mentors to new employees.

#### Other Information

Ashley Moore is chairing the “Strategic Planning Data Synthesizers” a group that is charged with synthesizing the data received at Convocation. Once the data has been reviewed and themes developed, SOAR Forums will be scheduled. Members of the Strategic Planning “Plan the Plan” team will facilitate the Forums to continue to get input from the college community. Marcy Yeager has taken a leadership role for the SOAR Forums and will be communicating with the college community about dates, times, and themes.

Bill noted that he would like to look at any ideas left over from the SOAR forums for possible consideration in the Academic Master Plan which will be developed next spring.

The next Strategic Planning Steering Committee meeting is scheduled for Thursday, October 29 at 2:30pm with a room to be announced in an Outlook evite.