

PROGRAM REVIEW SUMMIT 2005-2006
August 16, 2006

Minutes

In attendance: Jackie L. Long-Goding, Sue Grolnic, Ellen Grondine, Bill Heineman, Terry Lindgren, Beth Wilcoxson, Paul Bevilacqua

Guests: David Hartleb, Ellen Wentland

The meeting was opened at 9:00 am with a discussion of the day's purpose and goals. It was agreed that the primary purpose was to determine if the Program Review format provided sufficient information for the academic deans to assess the strengths, weaknesses, resource requests, and action plans for each program, and to use the assessment in budgetary and strategic planning for the division.

Program reviews presented included Accounting (S. Grolnic); Early Childhood Education (E. Grondine); Graphic Design (S. Grolnic); Liberal Arts (B. Heineman); Medical Terminology & Transcribing (J. Long-Goding); Polysomnography (J. Long-Goding); and, Radiologic Technology (J. Long-Goding).

Six themes emerged from the presentations: (1) Lack of an institutional technology infrastructure related to academic programming; (2) Publicizing our programs; (3) Aligning with external constituencies (e.g. accrediting agencies); (4) Institutional view of academic furnishings to support curriculum designs; (5) Retention of diverse students; and, (6) Positives/negatives of DCE faculty.

It was agreed that faculty who are leading a Program Review team need training regarding the Gestalt of the program review process. David Hartleb recommended that we use the Strategic Thinking module developed through the Strategic Horizons Program for this purpose.

It was agreed that with regard to program review "one size does not fit all" and there is a need for some variation in order to have the program review serve a meaningful purpose.

Jackie Long-Goding agree to talk with the leadership in Enrollment Management and Student Services about the structure of high school visits and how program coordinators/faculty can be helpful in publicizing the academic programs.

Jackie Long-Goding and Ellen Grondine agreed to speak with Linda Hummel Shea about the Lawrence campus library hours.

Ellen Grondine, Bill Heineman, Beth Wilcoxson and Jackie Long-Goding agreed to review the scheduling of liberal arts courses on the Lawrence campus, and to develop a strategy to enhance the presence of the Liberal Arts program in Lawrence.

Sue Grolnic, Bill Heineman, Beth Wilcoxson, Terry Lindgren, Ellen Grondine, and Jackie Long-Goding will meet on Monday, September 18 to begin discussions of the six themes, and to determine how best to use the Program Review results when setting priorities for the upcoming academic year.

The meeting adjourned at 12:15 p.m.