

Environmental Impact & Sustainability Committee
(“NECC – EISC”)
Meeting Minutes
12/04/07
2:15pm PDR

In Attendance: Tom Fallon, Co-Chair;; Jim Brocato; Dina Brown; Linda Cashman; Paul Chanley, Co-Chair; Cliff Clarke; Alison Cody; Martha Leavitt; Rhiannon Lombard; Marcy Vozzella

Recorder: Linda Hudson

Meeting began at 2:15pm.

These notes follow the agenda items:

1. Name of Committee

The name selected for this committee, by the committee, is the “Northern Essex Community College Environmental Impact & Sustainability Committee” (NECC – EISC).

II. American College & University President’s Climate Committee – 2-Month Report & discussion of Tangible Actions

President Hartleb had received a mandate for reporting – the “2-Month Report and the discussion of “Tangible Actions”. The committee discussed the prospect of publishing our agenda and what tangible actions NECC will be taking on for FY 2009. The committee also discussed the need for a committee web site. Tangible items that we will recommend to the president for implementation while developing the Climate Action Plan are:

- Establish a policy that all new campus construction will be built to at least the U.S. Green Building Council’s LEED Silver standard or equivalent (in place);*
- Adopt an energy-efficient appliance purchasing policy requiring purchase of ENERGY STAR certified products (all of our DELL equipment is ENERGY STAR certified);*
- Within 1 year of signing document, begin purchasing or producing at 15% of our institution’s electricity consumption from renewable sources (In process, under consideration by committee);*

and,

- Dina Brown mentioned future shuttle use – the recommendation is make the shuttle available for all students, faculty & staff;*

- *Rhiannon Lombard is working on forming a student group to participate in the Waste Minimization component of the national RecycleMania competition.*

III. Modifications to the Charter

1. *The Committee's new name needs to be changed in the header and footer to read: Environmental Impact & Sustainability Committee – Northern Essex Community College;*

2. *Under "Guiding Principles" –*

- *"The curriculum must incorporate environmental sustainability principles";*
- *The college must recognize and celebrate success.*

IV. Update of the Comprehensive Inventory of all Greenhouse Gas Emissions

The Committee needs to determine our baseline foot print (Chair Fallon stated that we have a year to do this but should be completed by January). The committee reviewed the draft excel spreadsheet. A lot of progress has been made. The Controller will be able to provide the baseline data for car mileage as well as the number of airplane trips with destinations.

Marcy Vozzella will provide the answer to faculty, staff and student travel by incorporating a class project for Spring 2008.

V..Ride Share

A student/faculty survey needs to be prepared and distributed (Banner survey capability along with e-mail – will be used). We need to estimate how many people there are per car when they arrive on campus along with any recommendations the students, faculty and staff make to increase mass transit use and car pooling. Tom Fallon will be reporting this information.

VI..Outreach Education – MAST (Alternate Energy & Sustainability Awareness)

What is going on in the classrooms? Marcy Vozzella involves her students in environmental issues (ex: assessment of city trees, design a classroom for "green" room, etc.) and is involved in campus-wide and city-wide initiatives, as is Paul Chanley who is involved with outside school systems and attending conferences. Paul also will be discussing water turbines with a 4th grade class.

VII. NECC Recycling Initiative

- *Educating and training the college community;*
- *“RecycleMania” (as above);*
- *Rhiannon Lombard suggested dedicating individuals to the recycling issue (possibly finding locations in each building where recyclables can be delivered). More staff need to be involved in this effort.*

VIII. Other Business

- *Suggestions for meeting times for Spring 2008? Please let Tom know what days and times (preferably meeting at 1:00pm for 1 ½ hours and the first week of each month) that the Committee could meet.*
- *FYI - Eric Friedman, Director of Leading by Example Programs, Office of Energy & Environmental Affairs, Boston, MA submits e-mails regularly to Tom Fallon, Paul Chanley and Cliff Clarke to help Commonwealth agencies share information, promote best practices, and encourage dialogue about sustainability issues.*
- *Dina Brown has signed up for a teleconference on “Greener Buildings”.*

Meeting adjourned at 3:15pm

Respectively submitted,

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