



Academic Affairs Committee Minutes

Tuesday, December 8, 2:00-4:00 pm, SC213

Attendees: S. Courchesne, M. Cross, D. Felisberto, A. Fishbone, K. Holmes, C. Knoepfler, D. Naudzunas, J. Ronsivalli, S. Wares, P. Willett, G. Young

Recorder: Jane Bailey

1. Review of minutes from 11/24/15 meeting – accepted.

2. Military Crosswalk – Donna Felisberto

Grace Young, Donna Bertolino, Jeff Williams and Donna Felisberto met and determined that the Military courses below left are the equivalent of the NECC courses on the right. Each time a class is proposed to be added to the list, it will go through an approval process by the Dean, Donna Bertolino, Grace Young, and Bill Heineman, then the updated list will be posted on the website. This process will help make military transfer quicker, will prevent duplicate registrar evaluations, and will be easily accessible on the website.

Military Course	Credits	NECC Equivalent	Credits Awarded
<i>AR-2201-0399 Basic Military Training</i>	4	PED Physical Education Elective	3
<i>MC-2204-0088 Recruit Training</i>	4	PED Physical Education Elective	3
<i>NV-2202-0165 Recruit Training</i>			
<i>Personal Conditioning</i>	1	PED 162 Foundations of Health and Fitness	3
<i>Personal/Community/Health</i>	1		
<i>MC-0327-0001 Basic Recruiter</i>	3	COM 111 Public Speaking	3
<i>AR-1408-0230 Cavalry Scout Advanced Leader</i>	3	COM 111 Public Speaking	3

3. Course substitutions Fall 14-Summer 15 – The list was reviewed by the committee to see if any program changes would be recommended based on multiple substitutions. It was noted that the Art area had many substitutions due to a change in programs. A recommendation may be made to the Human Services Program coordinator to add “or A&A” to the program due to the number of substitutions for that course/program.
4. Minor Program Revision form – The committee recommended a few minor changes to this form, which would be presented to the Deans in the last portion of the meeting.