



## Academic Affairs Committee Minutes

Tuesday, November 24, 2:00-4:00 pm, SC213

**Attendees:** S. Wares, A. Fishbone, D. Naudzunus, K. Holmes, J. Ronsivali, S. Courchesne, S. Weber, D. Felisberto, G. Young, M. Cross, C. Rowse

**Recorder:** Jane Bailey

1. Review of minutes from 11/10/15 meeting – accepted with one abstention.
2. Proposals for initial review –

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1516-056		PHS132	Engineering Physics II	Fall 2016	Fall 2016	Course revision	I.J. Yoon	Approved – pending outcomes revisions and updates/approval of other courses
1516-060		MAT095	Math Fusion	Fall 2016	Fall 2016	New Course	J. Sullivan	Approved – pending Habib Maagoul signature
1516-051		EST110	Engineering Design Graphics	Spring 2016	Spring 2016	Course revision	I.J. Yoon	Approved

3. Drop/Add policy – Grace Young presented a revision to this policy adding iHealth classes to the policy, which typically run as 8 week classes, therefore these they cannot be added after the start of the semester.
4. New shortened proposal form – Pat will update the draft form adding a checklist/cover sheet.
5. Dean’s meeting on 12/8 –
  - Incomplete proposals and proposals/proposals with errors continue to come in with approvals on them.

Adjourned 3:55.