

Academic Affairs Committee Minutes

Tuesday, October 27, 2:00-4:00 pm, SC213

Attendees: G. Young, D. Felisberto, J. Ronsivalli, C. Rowse, C. Knoepfler, S. Courchesne, K. Holmes, A. Fishbone, M. Cross, P. Willett

Recorder: J. Bailey

1. Review of minutes from 10/13/15 meeting - accepted
2. Proposals for initial review –

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1516-017			Paramedic (EMT-P) Technology A.S.	Fall 2016		Program revision	S. Lancaster	Hold for next agenda
1516-018			Paramedic (EMT-P) Technology Certificate	Fall 2016		Program revision	S. Lancaster	Hold for next agenda
1516-040			Computed Tomography	Fall 2016	Fall 2016	Program revision	A. Bowers	Approved
1516-041		CTA290	Clinical Practicum I	Fall 2016	Fall 2016	Course revision	A. Bowers	Approved
1516-042		CTA291	Clinical Practicum II	Summer 2017	Summer 2017	New Course	A. Bowers	Approved
1516-044		LIT275	International Experience in Literature	Spring 2016	Spring 2016	Special Topics	M. Yeager/E. Yarborough	Approved
1516-047		SCI110	Global Discoveries in Science	Spring 2016	Spring 2016	Special Topics 1st run	M. Yeager & M. Cross	Approved
1516-050		ECO217	Economic Development: Historical & Global Perspectives	Spring 2016	Spring 2016	Special Topics 1 st run	M. Yeager/P. Machado	Approved – pending signatures from Kelly Sullivan and Pat Morrow
1516-046		RWR090	Reading Writing & Reasoning	Spring 2016	Spring 2016	Special Topics 4th run	WRAT Team	Approved
1516-052		RWR090	Reading Writing and Reasoning	Fall 2016	Fall 2016	New Course	RWR Team	Approved – Trish will provide the committee with a comprehensive list of all the courses that will list this course as a prerequisite

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1516-057			Business Management: Hospitality	Fall 2016		Program reactivation	P. Morrow/ K. Sullivan	Pat & Kelly will be invited to the next meeting to answer questions about the format of this program
1516-058			Associate Degree in Science in Criminal Justice: Private & Public Safety Option (Accelerated)	Fall 2016		New option in an existing program	P. Cavan	Paul and Kelly Sullivan will need to discuss the best timing of the scheduling sequencing with Alexis Fishbone as it relates to Financial Aid.

3. Forms

- Pat Willett said she would like to make a change to the special topics course proposal form to have both the (a) and (b) side of question 1 filled out with changes in bold. Change will be made to the form and the guidelines.
- The committee discussed the possibility of creating a minor program proposal change form for the purpose of changing recommended course sequencing and minor changes. Pat Willett will bring this idea forward to Vice President Bill Heineman.

Adjourned: 4:15 pm