

All College Assembly Meeting  
Monday, April 29, 2013  
12:00 – 1:00 p.m., TC103A & L244

Terry Cargan, Chair of the Executive Committee, called the meeting to order at 12:05 p.m. with over 85 people in attendance in both Lawrence and Haverhill.

**1. Call to Order:**

Terry thanked everyone for attending the meeting and thanked staff for their help in arranging the details. She also thanked everyone for their support of the All College Assembly, including all the members of the Student Senate who were at the meeting.

**2. Approval of February 25, 2013 minutes:**

Terry asked if there were any questions or changes to the February 25, 2013 minutes. There were none.

**A motion to approve the minutes of February 25, 2013 was made by David Gingerella and seconded by Wayne Kibbe. All members voted in favor.**

**3. Preview of first Fall 2013 ACA meeting:**

Terry projected a photo of NECC's new Mental Health Counselor, Marcia Winter, as an introduction to her; she will be on the agenda for our first fall ACA meeting.

**4. Meeting focus: The proposed parking policy and its viability as a safety measure, presented by our Vice President of Administration and Finance, David Gingerella.**

David Gingerella thanked everyone for attending today's All College Assembly meeting and introduced his guests: Gene Hatem, Eagle Security; Joseph Solomon, Eagle Security; Deputy Chief William Laliberty, Haverhill Fire Department; Captain Al Brady, Haverhill Police; Trooper Kevin Coughlin, Mass. State Police; Lieutenant Sean Burke, Lawrence Police.

Gene Hatem spoke about security on campus and the need for improvement for the college and student safety. He discussed some improvements and needs at the college, which include lighting upgrades, welcome center buildings that will be coming in for the Haverhill and Lawrence Campus, the recent Fire Drill that occurred last week on the Haverhill Campus and the need to work on the fire safety equipment at the college. Gene then focused the discussion on the parking sticker policy for NECC.

Dana Haggan asked about stickers vs. tags that hang on your rearview mirror and asked if any further decisions had been made.

Gene said they had been looking at both ideas and stated that the stickers are manageable.

Joseph Solomon talked about school safety and particularly the college's parking issue. He then mentioned his experience with school safety for the City of Methuen and the rules and regulations that

were created. Mr. Solomon talked about crime and the need to identify cars that are parked in your parking lots and that plaque cards are a big concern as those can be stolen.

Dana Haggard asked about meeting with students to give details and answer questions about the parking policy.

David Gingerella mentioned meeting with different areas of the college: Student Senate, Student Advisory Committee, Information in the Observer and ACA Executive Committee and said it is hard to reach the entire population and that he is willing to go anywhere that he needs to go.

Jillian Horne, asked about how we are going to impose this on other persons in other areas of the college.

David discussed our Riverwalk facility and that the owner of the property is looking into improving their parking situation and, if NECC has parking stickers on their vehicles, he will have an idea as to how many spaces we are using/need.

Gail Stuart voiced her concern about no longer having an open campus with no barriers.

David said there is no intent to stop people from entering our campuses.

Gene mentioned the need to have security on campus and that there have been a couple of instances where having a parking sticker visible would have helped the situation where that person(s) would have been stopped upon entering the campus and asked where they are going.

A number of employees voiced their concerns over creating barriers for the Haverhill college campus and voiced opposition. They pointed out that Lawrence and Haverhill's security issues were different and should be treated differently.

David said we are not looking to impose something on this college that we don't want and we need to look at all this information as a whole.

Rich Ingram talked about when he first arrived on campus and how the practice was registering his vehicle as a student, then as staff. He asked why the practice had been discontinued and why it wouldn't be sufficient for identifying cars on the Haverhill campus.

Captain Al Brady discussed how vehicles are tracked with the Police Department. Captain Brady said if the Police Department was called about a vehicle, they would be able to identify the owner, not the person that borrowed the car. He also mentioned that when a call comes in for a vehicle complaint, there might be a time constraint, if the department were attending other more pressing calls.

Trooper Kevin Coughlin talked about working with the State Police and Educational Institutions. He stated that since this is a learning institution, and it needs to be an open environment, there are subtle

things that the college can do to help protect employees and students and one of those ways is by implementing a parking sticker policy.

David discussed the situation with parking in Lawrence and that all streets will be metered around our campus, therefore our lots that are “open” will be accessed more and won’t help with the situation of needing additional parking in Lawrence.

Leutenant Sean Burke, Lawrence Police Department discussed his work with the Lawrence Public Schools and their safety issues. He stated that the most basic concept is to control the access of the environment. Leutenant Burke said unfortunately times have changed meaning you cannot go into any Lawrence Public School without being approached and asked why you are there. He said the second problem is if there is a problem with parking, the Police Department assist the public based on how hot the calls are, therefore you might have to wait longer for assistance.

Employees from the Lawrence Campus talked about being concerned with safety walking distances from their cars to the classrooms and back.

Ginger Hurajt asked about students paying for parking and wanted to know why we are treating both campuses the same when they are very different.

A representative from the Student Senate discussed information given to them previously by David Gingerella and asked why that information was given, when today’s information is different. She was concerned that he was not telling them correct information.

David said he has tried to be as open as possible regarding this topic.

Employees at the Lawrence Campus voiced their concern about security issues in using the Buckley Parking Garage due to having fewer available parking spots on our Haverhill Campus.

David said we are actively pursuing ground parking in that area and we are working with the City of Lawrence and DCAM to help with this situation.

Gene talked about having security posted in the new building in Lawrence and that there will be a public safety area with cameras and a guard post. He also mentioned that there will be more visible security during peak hours and if there is a need for security walking in the Buckley Garage, that can be accommodated.

David mentioned the hiring of a parking consultant to determine the traffic/parking issues at the college to help us find a good resolution.

Rick Ingram stated that he felt the general frustration among assembly members was related to the request, dating back to when he was a student here, for clear emergency procedures if an incident were occurring on campus, and—instead—we were getting a parking policy.

Joseph Solomon said things are being done in phases and, in last year, there have been significant changes to security.

Gene mentioned training for emergency situations and also for first aid.

George Medelinskas voiced his concern about how a car in the parking lot is going to hurt him. He then talked about the need for classroom training for emergency situations and was asking how this parking policy is going to make this campus safer.

David said since he is the Vice President of the College, he is asking for this information because he is responsible for public safety at NECC and this issue/resolve will be discussed at the President's Cabinet and that the decision will not be solely his.

David mentioned the details around the bookstore at the Lawrence/Haverhill campuses and that there will be a changeover with food service in Haverhill, the Lawrence food vendor should be remaining the same.

**A motion to end the meeting was made and all members voted in favor. The meeting was adjourned at 1:20 p.m.**