



**Achieving the Dream Core Team Meeting  
August 24, 2011 2-4 pm  
President's Dining Room**

**Minutes**

1. **Welcome/Introductions** - Bill Heineman started the meeting with introductions around the table as there are a few new members of the group. Bill Heineman: former Math team co-chair and new ATD co-chair and Vice President of Academic Affairs. Jane Bailey, Administrative Assistant, Academic Affairs. Lane Glenn: former ATD co-chair and President of NECC. Tom Fallon: Data Team. Grace Young and Nora Sheridan: Advising Team, Janice Rogers, Acting Dean and Noemi Custodia-Lora, acting Assistant Dean FSLAS division. Rick Lizotte: past and present ATD co-chair, Karen Mitchell: First Year Experience Team. Lynne Nadeau and Linda Murphy: Math Team co-chairs, Peter Dulchinos, NECC Board of Trustees. Dawna Perez: Associate Dean, Access and Resource Development, and Mary Ellen Ashley, Executive Vice President, Enrollment Management and Student Services.

Bill stated that ATD is in the final year of the implementation grant and that SI would be scaling up, College Success would be expanding, Degree Works would be a big feature of life at the college and that it was time to evaluate all thinking about future interventions and funding. He also stated that “we have a lot on our plate” and that “we need to take stock in what we hear from our teams.”

2. **Team presentations**

- A. **Advising Team (Nora Sheridan & Grace Young)** – presented a handout.

Nora reported that Degree Works implementation was a success. The team has completed training for many areas throughout the college. The goal is to finish training this fall and for everyone to be using Degree Works. She stated that the next goal is to look at the reports and capabilities and she feels that they may need to work with a Sunguard consultant on this. Grace added that all new matriculated students attending in Fall 2011 are getting completed program plans as well as Science, Technology, Engineering and Math (STEM) students. She said that the next initiative is to get students to register directly online from Degree Works. Sunguard is working on that capability. She said that the current team needs to continue its work and that they would like to possibly add an academic dean or assistant dean, MIS staff, a

student representative, a program coordinator and someone from the early alert team. Nora reported that there has been a lot of positive feedback and that students and faculty thus far seem to love Degree Works.

**B. Data Team (Tom Fallon)**

Tom reported that the data team will continue to provide data on strategies and he highlighted some of the key findings on the Spring 2011 CCSSE report: During the current semester “completed registration before start of semester: 97.4% claim they did or “almost” did. We did very well on first year experience, 82.1% vs. 74% average. Active and collaborative learning showed significant progress, 1% below the national average. The lowest scores in student engagement were “worked with students outside of class” and “tutored or taught other students,” and “involved in community based projects.” Regarding other types of measures, the Tutoring Center and SI math had great results. College level and developmental Math students had better GPAs and earned more credits. Tom suggested that we need to market the fact that the Tutoring Center is there. Students tend to flunk the class then go to tutoring next time.

**C. Math Team (Lynne Nadeau & Linda Murphy) – PowerPoint presentation.**

Linda stated that they were moving ahead on objectives and branching out. The Math Center has been established, tutorials have been completed, SI has grown, and professional development is ongoing with tutors and instructors. The goal is to expand the Math center in Lawrence, create partnerships with local 4-year institutions for SI Leaders, and create a modular approach for developmental math courses – where students can move along at their own pace. The number of SI classes is up from 14 in the Spring to 22 this Fall. Lynne pointed out that the new initiatives include: institutionalizing current initiatives – Bill Heineman has a grant proposal in for SI, creating a math council in FY12, and expanding math offerings “creatively” in Lawrence and at Riverwalk. Linda said the proposed math council would consist of “dreamers” and she hopes to attract developmental and math full time and adjunct faculty. They are planning a brainstorming session soon and already have some interest. Lynne reported that Karletty Medina is the new coordinator of SI and Lawrence tutoring, replacing Angie Bailey.

**D. First Year Experience Team (Karen Mitchell) – presented a handout.**

Karen stated that the goals will continue in the same fashion to collect more data on the College Success Seminar. She said the CSS will be involved in more Learning Communities, one with Basic Algebra II and the other with College Reading will be offered for Fall 2011 and another with Basic Writing in Spring 2012. CSS faculty will be trained in Degree Works so they can do pre-advising with their students. The team will remain the same, but they would like advising and enrollment services representation. A graduate fellow from Merrimack College will be working with them for a year to assist with administrative details and data collection. Two formative measurements were used for students to rate their level of satisfaction. Karen pointed out that 67% of the “one word” responses were positive. Rick Lizotte indicated that the “Anxiety” score of the eLASSI result should be labeled differently as it appears that the students have 14.9% more anxiety.

## **E. Discussion of Reports**

Bill Heineman told the group if they had any concerns or ideas about the direction of the teams to speak now as this is the purpose of these reports. He said the core team should be overseeing, reviewing, providing overall direction and asked if the team sees things we haven't already been doing. Rick Lizotte talked about the importance of formative evaluation, which can explain why the numbers are good or not. He also stressed the importance of looking at the trends in order to have something solid. Bill talked about other interventions and suggested using Ellen (Wentland) or Tom for "drilling down" research.

### **3. Goals for the Core Team this year and discussion of Annual Report Feedback letter.**

Bill Heineman said that we should pay attention to the comments from coaches, the evaluation of Degree Works and CSS. He pointed out the feedback on the importance of including adjuncts at the team level. He mentioned the external community – telling our story to them, and seeking new funding and said we would talk more about this in future meetings.

### **4. "Refreshing" the personnel on all ATD Teams**

Mary Ellen Ashley said she would like to step off the committee and have Nora Sheridan take her place as she can be valuable as "an overall voice." She would like to have Colleen Walsh take Nora's place as she can bring a "Lawrence voice" to the committee.

Bill Heineman said he would check in with Joanna Fortna and Terry Cargan and said he feels it's not a bad idea to bring in new faculty, maybe an adjunct.

### **5. ATD Strategy Institute**

Janice Rogers and Karen Mitchell have been in contact with Roxbury Community College and they are interested in presenting with NECC on the First Year Experience.

### **6. Other Business**

Lane Glenn reported that 9 of Los Angeles' community colleges have been asked to participate in ATD. They have asked him and Rick Lizotte to come to their convocation in September to talk about how NECC started and help them sell it within their district and maybe help them to get started.

Jane Bailey reported that she will take Maggie Lucey's place on the poster subcommittee and that 13 of the Math posters are ready and will be hung over the next few weeks. They will replace 13 of the previous posters, which will be hung elsewhere around campus. Ron Taber, Karen Mitchell, Dawna Perez and Jane will get together in a few weeks to start on the next ATD poster: College Success.

### ***Upcoming meetings:***

**September 21**

**October 26**

**November 16**

**December 14**