

AALT Notes 7-31-14

1. AAC approval process (Bill)

Concerns regarding the AAC: wish for a better process; year-long process, forms, repetitiveness of the process is cumbersome

Concerns from AAC: quality of proposals is poor with typos, etc. especially new program proposals.

Deans should review proposals thoroughly before the applicant submits them to the committee. People come to AAC meetings unfamiliar with proposals

Need to balance speed of process and quality control

Bill suggested a streamlined version of a Process Management team; will consult with Joan Scionti on improved form and to possibly head up small group to work on process

Comments:

Slowness of proposal is more external to review process (Registrar, MARCOM); elimination of advising handbook in paper form may help

Special Topics shouldn't have to wait one year, unless marketing is needed. Currently the deadline for ST is late; may take two meetings to resolve

Carolyn- (former AAC member) has seen very poor proposals that waste time. Faculty should be encouraged to work with faculty reps from AAC to review proposals before submission. Note: Kathy Proeitti created a new form with drop down boxes that was easier to use

Bill- wants a form that links directly to Banner

Chuck: invite proposers to first meeting in October to address any issues immediately

Nancy: could Jane send back if she sees info is incomplete? No- Jane isn't responsible for academic content

Shar: would be helpful to refer to template on AAC website; setting fees is challenging to figure out

Ellen: process analysis needed; suggests Joan be involved but neutral person to help identify and map out issues and then assign tasks. CIT a good resource for curriculum development; a fact sheet might be helpful

Judy: faculty don't feel curriculum development is their top priority; lack experience and knowledge base to fill out the form, especially in LAS. Deans have conflicting priorities to encourage and guide faculty in the process.

Bill: Department chairs and coordinators work with their area and select people who are most able to do the work

Bill will put together a group after talking to Student Services staff

2. BOT meetings for this coming year (Sharon)

Ideas include:

Core Academic Skills

Pilot study on learning outcomes

TAA accomplishments (September)

Accelerated developmental education/new ESL curriculum (November)

NECCUM cross registration

CSS proposal/Strategic Goal 2 (June)

Testing/Tutoring (February)

Information Literacy Lab space in Dimitry

CNCI

Home Health (May)

Other ideas to Sharon ASAP

3. CADA (Bill)

Pathways hottest idea in community colleges; what students do versus what we think they should do
Build curriculum with fewer choices; more focused direction should lead to more productive exploration
NECC wrote proposal for a FIPSE grant to fund a pathways model; funding approval notification by end of summer

CADA (College Association of Deans and Administrators) is a statewide group of community college administrators at dean level, meet monthly for information sharing and discussion of issues

CAOs pay for CADA; want it to be more focused and purpose driven, so this coming year CADA reps will be charged with working on pathways

Shar Wolff will be NECC's representative with Mary Farrell as alternate.

4. 5-minute news segments (Sharon)

LAW facilities updates:

Construction on ophthalmic lab- waiting for permit

Rad Tech and Dental labs being upgraded; funding received for digital equipment; demolition and painting in progress; new countertop for dental lab

Work is being done in response to program review findings (see video on Ellen's website)

3 new classrooms will be ready for Sept; one ECE classroom

Former faculty area behind Pat's old office being converted to expanded tutoring space; furniture on order, flooring ordered, nice layout; ECE faculty have moved out

Testing space will be in former CPAC area of Dimitry being painted; will become a walk-in test center

New adjunct faculty space going into former registration area

No money to renovate atrium; question of stairs

Other:

14/16 large screens being installed for electronic updates on both campuses

Work on Haverhill campus- tree trimming, repointing of bricks, caulking- will create noise around C building

FSLAS has a new admin assistant Maureen Lundergan; her former position has been posted

Linda Fagan is joining the AAC office as of August 4

Deb LaValley is providing admin support for Dawna Perez

If anyone needs office space in Lawrence- let Noemi Custodia-Lora know